



COUNCIL MEETING

Parish Councillors are summoned to attend the meeting of Purton Parish Council to be held at the Village Hall, Station Road, Purton on **Monday 16th April 2018, commencing at 7.00 p.m.**

Wednesday 11th April 2018

Signed : Clerk to the Council
Deborah Lawrence

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

Public Questions Time - *Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.*

All mobiles phones to be on silent or switched off during meetings and not to be used unless in an emergency.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATION OF INTERESTS

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

3. DISPENSATION REQUEST

To receive and consider any request from a councillor for dispensation.

4. RESIGNATION OF COUNCILOR

For information Matt Rogers has resigned his post as Councillor to the Chairman of Council with effect from Wednesday 4th April 2018.

5. MINUTES OF PREVIOUS MEETING

To receive and approve the minutes of the meeting of the Council held on Monday 12th March 2018 and sign as a true record. **ATTACHED**

For noting :-

Purton Institute and village Hall Charity

Monday 29th January 2018



6. PUBLIC QUESTION TIME

Members of the public are invited to make representations to Purton Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960.

7. UNITARY COUNCILLORS REPORT – Report presented at the Annual Parish meeting held on Monday 6th April 2018 plus any verbal updates advised since. **ATTACHED**

8. FINANCE

- a) To receive and approve the income and expenditure sheets for March 2018. **ATTACHED**
- b) To agree to a transfer of £20,000 from our Nationwide Account to meet the Councils expenditure.
- c) Council Bank Reconciliation

As at 31st March 2018	Current	Business Saver	Fixed Term	Total
	Account	Account	Deposit	
Balance per Bank Statement	£13,014.86	£104,063.46	£80,000.00	£197,078.32
<i>Less unrepresented items</i>	£ -	£ -		£ -
Balance per Cash Book	£13,014.86	£104,063.46	£80,000.00	£197,078.32

9. AREA BOARD

Verbal update from Councils representative Chairman Ray Thomas.

10. PURTON A DEMENTIA FRIENDLY COMMUNITY

- a) For information the Annual Parish Meeting held on Monday 6th April created 10 new Dementia Friends during the session.
- b) For information : Our first child friendly Dementia Friends session was held on Thursday 5th April 2018 and was attended by 6 children.

11. NEIGHBOURHOOD PLAN

Verbal update from Chairman of Council Ray Thomas.

12. RIGHTS OF WAY AND OPEN SPACES

Council to consider a formal request from our footpath team to challenge the removal of a hedge along Mud Lane. See attached correspondence. **ATTACHED**

13. PLANNING AND HIGHWAYS

- a) To consider the following applications :-
 - 18/02611/FUL** Beechley Field, Ravensroost Rd, Minety - Change of use from the keeping, stabling and breeding of horses for commercial purposes, to a mixed use comprising the keeping, stabling and breeding of horses for commercial purposes, and the keeping and breeding of dogs for commercial purposes, together with the erection of 4no Dog exercise pens.
 - 18/02799/FUL 11** Vastern Cl - two storey side extension.
 - 18/03000/FUL** 22 Station Road, Purton – alterations and refurbishment including change of use of shop area to dwelling and erection of a detached garage.
 - 18/02958/FUL** – 1 Hayes Knoll, Purton Stoke – change of use from dwelling house (Class C3) to resident care home (Class C2) for up to seven residents and demolition of existing garage and replacement with new building to provide additional care home accommodation.



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- b) List of determined applications :-
17/09019/FUL – DRILL FARM, WOOD LANE. BRAYDON. Proposed conversion of building for use as holiday let. **Approve with conditions.**
18/01301/FUL – 80 REIDS PIECE. Retrospective permission for erection of a conservatory built to the side and rear of property. **Approve with conditions.**
18/01059/FUL – 46 VASTERNE CLOSE. Proposed single storey rear extension. **Approve with conditions.**
18/01270/FUL – 16 HOGGS LANE. Proposed single storey extension. **Approve with conditions.**
- c) Verbal update from Councillor Paul Grigg and Clerk regarding Pavenhill Appeal.
- d) For information – Enforcement notice for 9 Pavenhill, contravention of Condition 3. **ATTACHED**
- e) For information – Enforcement notice for Ashgrove Nursing Home, regarding parking and letter from resident wishing information enclosed to be placed on file. **ATTACHED**
- f) For information : Moulden View – proposed light controlled crossing on Purton Road. Council were asked to consider this draft proposal. Due to time scales an email was circulated and no objections were raised.
- g) Wiltshire Council Briefing Note 344 – Wiltshire Councils Land Supply Statement 2017. **ATTACHED**
- h) SHLLA Part Site 66 (college farm) – for information letter from local resident pointing out an error on site. **ATTACHED**
- i) Wiltshire Council Guidance on receiving and use of CIL funds. **ATTACHED**
- j) Temporary Road Closure - Station Rod B4040 Station Road/Sambourne Road Minety. **ATTACHED**
- k) **For information** : TPO on land south of Ridgeway Farm. **ATTACHED**
- l) For information : Braydon Manor Farm –**ATTACHED**
- m) For information : Certificate of Lawfulness for Brockhurst Farm, Greenhill. **ATTACHED**
- n) For information : Removal of trees due to subsidence in residential property at 3 Forest Houses, Swindon SN5 0AD. **ATTACHED**

14. HEALTH AND SAFETY

Adverse Weather conditions – Draft Risk Assessment for consideration. **ATTACHED**

15. ST MARYS CHURCH

Council to consider a letter from St Marys Church regarding parking challenges associated with the Church. **ATTACHED**

16. YOUTH ENGAGEMENT

Council to consider details following a meeting with Councillor Paul Grigg and the Clerk and a youth activities provider (CMAS) on 29th March 2018 and attached is a report for Council to consider. **ATTACHED**

17. OPERATIONAL FLOOD WORKING GROUP

- a) Deputy Clerks report from meeting held on 14th March 2018 **ATTACHED**
- b) Operational Flood working Group North minutes 17-1-18 **ATTACHED**



18. WASTE BINS

- a) For information : Minute ref : 64/18, an offer to support the emptying of this bin was rejected by the school. **ATTACHED**
- b) Briefing Note Wiltshire Council 343 – Waste Services Update (household). **ATTACHED**

19. WALC

March newsletter including Guidance from NALC on GDPR Data Breaches. **ATTACHED**

20. NALC (National Association of Local Councils)

- a) National Policy Framework- Council views are welcomed by 20th April direct via email to NALC representative as detailed on the last page. **ATTACHED**
- b) Review of Local Government Ethical Standards – consultation and comments due by 27th April 2018 detailed on last page of details. **ATTACHED**
- c) For information : Registration confirmed for Purton Parish Council to undertake the Awards Scheme. Clerks verbal update.

21. THE DINGLE

A request has been received from the wife of a local resident who recently passed away to place a memorial tree on the edge of The Dingle. The Clerk has been to site and assessed it suitability. Verbal update to be given at the meeting.

22. GDPR REGUALTIONS

- a) Council to consider a quotation from our website designers for items that need to be amended following GDPR regulation changes **ATTACHED**
- b) Data Retention policy for consideration and adoption. **ATTACHED**
- c) Council to consider a Privacy Notice for adoption including a shortened version for our website. **ATTACHED**

23. FOR INFORMATION

- a) Bobby Van News 2018 Edition. **ATTACHED**
- b) Wiltshire Council Briefing Note 347 – Outdoor Learning Centres in Wiltshire. **ATTACHED**
- c) Wiltshire Council Briefing Note 346 – Ofsted inspection praises Wiltshire Join working support Children and Young People with SEND. **ATTACHED**
- d) Dogridge Update Newsletter – February 2018 **ATTACHED**
- e) Open Spaces Magazine available for anyone who wishes to view.

24. EXCLUSION OF PUBLIC AND PRESS

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

25. PURTON TENNIS CLUB LEASE

Consideration to request from Purton Tennis Club and supporting information from the Councils solicitors. **ATTACHED**

26. LAND AT REIDS PIECE

To consider a draft proposal from Greensquare regarding outline plans. **ATTACHED**