



**PURTON PARISH COUNCIL**

**PURTON INSTITUTE AND VILLAGE HALL CHARITY MEETING**

**Minutes of the Finance meeting of the Purton Institute and Village Hall Committee held at the Village Hall, Station Road, Purton on Monday 22nd January 2018 at 7.00pm**

**Committee members Present :** Councillors P Grigg, H Hicks, K Law, J Hurwood, JA Hurwood, S Matthews, V McKerrow, R Thomas (Chair) and E Wilson

**Officer Present :** Richard Collins – Finance Officer

**Members of the Public :** None

**01/18 To receive and accept apologies for absence**

Apologies were received from Councillors G Greenaway, S Harflett, N Hooper and M Rogers.

**02/18 Dispensation Requests**

None.

**03/18 Declaration of Interest**

None.

**04/18 First Draft Budget 2018/19**

Cllr Thomas took the meeting through the budget papers with particular reference to highlighted items on the A3 budget sheet.

Discussion ensued around certain budget headings including hiring income and usage of the Hall, associated running costs and the level of reserves.

With regard to other possible budget items -

Row 85 Acceptance of debit/credit cards for Hall Bookings – it was proposed by Cllr Thomas and seconded by Cllr Law that this is not introduced at this time and therefore not included in the 2018/19 budget.

Row 86 Charities noticeboard outside Village Hall – it was proposed by Cllr Thomas and seconded by Cllr Grigg that this is not included in the 2018/19 budget.

**05/18 Vat Update -**

The report was noted.

There being no further business the meeting was closed at 7.30pm

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Signed

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Dated