



**Minutes of the meeting of Purton Parish Council held at Purton Village Hall, Station Road, Purton on Monday 9<sup>th</sup> July 2018 at 7.00 pm**

**Councillors present:** Ray Thomas (Chairman of Council), Paul Grigg, Scott Harflett, Neil Hooper, Julie-Ann Hurwood, Sue Mathews, Vicky McKerrow, Sue Relfe and Elizabeth Wilson

**Officers Present:** Deborah Lawrence (Clerk)

**Unitary Councillor:** Jacqui Lay

**Members of the Public:** None

It was **Proposed** by the Chairman of Council to add an additional item under planning to the agenda, seconded by Councillor Sue Mathews with all those present in favour.

157/18 **To accept and receive apologies for absence**

No apologies were received.

158/18 **Declaration of Interest**

Councillor Paul Grigg declared a non prejudicial interest in the application for 6 Bentham to be considered this evening and Chairman Ray Thomas also declared a non prejudicial interest in the application for Paolo Caso, both were **Noted** and neither party were asked to leave but were not to vote.

159/18 **Dispensation Request**

None requested or considered.

160/18 **Minutes of Previous Meeting**

The minutes of the Council meeting held on Monday 11<sup>th</sup> June 2018 were agreed and signed as a true record **Proposed** by Councillor Paul Grigg, seconded by Councillor Elizabeth Wilson with all those present in favour.

The following minutes were **ratified** :

Staffing Committee Meeting held on Monday 6<sup>th</sup> June, **Proposed** by Councillor Paul Grigg seconded by Councillor Sue Matthews and the Finance and General Purposes meeting held on Monday 11<sup>th</sup> June 2018 **Proposed** by Councillor Julie Ann Hurwood seconded by Councillor Neil Hooper with all those present in favour.

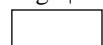
The following minutes were **Noted** :

Play Close Charity meeting held on Monday 26<sup>th</sup> March and the Purton War Memorial and Village Centre meeting.

161/18 **Public Question Time**

Two members of the public were present. They did not wish to discuss any item on the agenda and were in attendance as interested in the Councillor vacancies and wished to observe.

162/18 **Unitary Councillors Report**





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Councillor Jacqui Lay gave a verbal update on matters currently in the forum. Council thanked Jacqui for her report and **Noted** the information.

### 163/18 **Finance**

- a) Income and expenditure sheets for June 2018 were received and Approved. **Proposed** by Councillor Neil Hooper, seconded by Councillor Sue Relfe with all those present in favour.
- b) Council agreed to the transfer of £30,000 from the Nationwide account to meet the Councils expenditure for July and August as no meetings held in August. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Kevin Law with all those present in favour.
- c) Council considered the options where to place the One Year Maturing Bond due for consideration by the end of August. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Kevin Law with all those present in favour that the bond is left with our current bank (Hampshire trust) for another year.
- d) Council bank reconciliation for 30<sup>th</sup> June 2018 was duly **Noted**.

### 164/18 **Area Board**

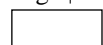
Chairman gave a brief update at the meeting. **Noted**.

### 165/18 **Neighbourhood Plan**

The Chairman of Council Ray Thomas advised that the Inspector had now submitted her final report to Wiltshire Council and it is anticipated the referendum will be held the first week of October. **Noted**.

### 166/18 **Planning and Highways**

- a) The following applications were considered and comment as follows:
  - 18/04624/FUL Upper Dudgeamore Farm, Hayes Knoll – proposed conversion of rebuilt former agricultural building to form a two bedroom annexe and associated works. It was **Proposed** by Chairman Ray Thomas, seconded by Councillor Kevin Law with all those present in favour to make no comment and no objection to this application.
  - 18/05326/FUL 2 Water Field, new garden room extension to replace existing conservatory; removal of first floor dormer replaced with new window, replacement first floor windows to rear elevation, new window to ground floor side elevation, replacement rain water goods to rear elevation. It was **Proposed** by Councillor Kevin Law, seconded by Councillor Neil Hooper with all those present in favour to make no comment and no objection to this application.
  - 18/05422/FUL Casa Paolo, Common Platt – erection of 2 no dwellings and conversion of existing restaurant premises to provide separate self contained dwelling house. It was **Proposed** by Councillor Helen Hicks, seconded by Councillor Neil Hooper with all those present in favour to make no comment and no objection to this application. Chairman of Council Ray Thomas abstained from voting.
  - 18/04900/FUL 10 Waite Meads Close, Purton – single storey rear extension. It was **Proposed** by Councillor Paul Grigg, seconded by Councillor Sue Relfe with all those present in favour to make no comment and no objection to this application.
  - 18/05163/FUL 2 Vastern Hill, proposed extension to roof with dormer front and rear, and front porch extension. It was **Proposed** by Councillor Kevin Law, seconded by Councillor Paul Grigg with all those present in favour to make no comment and no objection to this application.
  - 18/05666/FUL Bagbury Green Farmhouse, Bagbury Lane – proposed erection of attached garage/link and associated works (resubmission of 17/00474/FUL). It was **Proposed** by



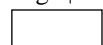


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Councillor Paul Grigg, seconded by Councillor Kevin Law with all those present in favour to make no comment and no objection to this application.

An additional item was added at this point – planning application for 18/05850/FUL, Erection of an ancillary granary annex - It was **Proposed** by Councillor Kevin Law, seconded by Councillor Sue Relfe with all those present in favour to make no comment and no objection to this application. Councillor Paul Grigg abstained from voting.

- b) Council were advised that 9 Pavenhill has a sale sign on the property and has been contacted by Wiltshire Council enforcement and advised that they must apply for a regularisation change to the planning before sale. They have been given a deadline of the end of July before enforcement will act. **Noted.**
- c) **GRANTED APPLICATIONS** were **Noted** as follows.
- 18/03945/VAR - Land at Ridgeway Farm Land off Purton Road. Removal of condition 12 of planning permission **17/03069/FUL** to remove the requirement for evidence of dwelling achieving an energy performance at or equivalent to level 4 of the code for Sustainable Homes. **Approved with conditions.**
- 18/04278/FUL - 7 Witts Lane. First floor extension over existing ground floor extension. **Approved with conditions.**
- 18/04387/FUL - 23 Highridge Close. Single storey front and rear extension and garage conversion. **Approved with conditions.**
- 18/02962/FUL - 68 Pavenhill. Expansion of existing single storey rear extension and adding a second storey to create a larger kitchen/dining area downstairs and a new bedroom with en suite upstairs. **Approves with conditions.**
- 18/03763/CLP – 26 Restrop Road. Erection of conservatory. **Approved with conditions.**
- 18/02799/FUL – 11 VASTERNE CLOSE. Two storey side extension. **Approved with conditions.**
- 18/01907/FUL – 17 THE FARM Proposed detached garage. **Approved with conditions.**
- 18/02073/TPO – THE MANOR HOUSE. T1 Yew – 20% crown reduction, T2 Sycamore – Fell, T3 Beech – 20% crown reduction, T4 Elm – Fell, T5 Elm – Fell, T6 Sycamore – Fell, T7 Sycamore – 20% crown reduction, T8 Holly – 10% crown reduction, T9 Yew – 20% crown reduction, T10 Elm – Fell, T11 Sycamore – Fell. Approve with conditions.
- 18/03234/FUL – 24 WAITE MEADS CLOSE. Proposed single storey rear extension and extension to front and rear dormers. **Approved with conditions.**
- 18/03000/FUL – 22 STATION ROAD. Alterations & refurbishment including change of use of shop area to dwelling & erection of detached garage. **Approved with conditions.**
- 18/03207/CLP – 15 JUBILEE ESTATE. Certificate of lawfulness for proposed rear extension. **Approved with conditions.**
- 18/03389/FUL – BROCKHURST FARM, GREENHILL. Side and first floor extension to existing garage to provide ancillary accommodation and single storey infill extension to main house. **Approved with conditions.**
- 18/03517/CLP – 39 VASTERNE CLOSE. Proposed loft conversion with larger dormer to the rear elevation. Tile hanging – colour to match the existing roof. **Approved with conditions**
- d) **REFUSED APPLICATION** were **Noted.**
- 18/03532/FUL-Folly Down Farm. Proposed stables and haybarn.
- e) **APPEALS** were **Noted.**
- APP/Y3940/W/18/3202551 Outline application for a residential development of up to 81 dwellings and associated infrastructure with all matters reserved with the exception of access. **ATTACHED**





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### 167/18 CAT-G (Community Area Transport Group)

- a) Council were advised that a closed meeting was to be held with relevant bodies regarding issues of parking and safety at St Marys and Bradon schools on Monday 16<sup>th</sup> July 2018. **Noted.**
- b) Council were given a report from Wiltshire Councils Safety Auditor on the area of Widham/ Station Road. More investigations are required to this project. **Noted.**

### 168/18 RWB&C Area Board

- a) Minutes of the meeting held on Wednesday 9<sup>th</sup> May 2018 were **Noted.**
- b) Council **Noted** the request for signage at Buryhill through the Issues Log.

### 169/18 Rights of Way and Open Spaces

- a) For information the Informal Rights of Way meeting will be held on Wednesday 18<sup>th</sup> July at 10am in the Village Hall.
- b) The Clerk advised that an information board due to be installed on footpath 103 has encountered issues from the landowner. It was **Proposed** by Chairman Ray Thomas, seconded by Councillor Neil Hooper with all those in favour that the Chairman contact the land owner to see if we can come to a resolution. If not there will be a charge levied from the company to the Council or alternatively we will have to change the location onto the highway with permission.
- c) Council considered a request from a resident to install a dog poo bin on Footpath 115 near the allotments. After consideration it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those in favour to refuse this request due to costing of installation, emptying and location.

### 170/18 Long Ground Maintenance

- a) The Clerk advised that a local farmer had offered to cut and bail the field free of charge. This will save the Council monies which is much appreciated. **Noted.**
- b) Council were advised that the Environmental Agency have agreed to carry out the survey on the land and will carry out when time permits. A charge of approximately £450 has been advised. **Noted.**

### 171/18 Operational Flood Working Group (OFWG)

Councillor Kevin Law requested the Council to purchase two cones with lights for use on the nominated buildings used for emergency access when flooding occurs. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg with all those in favour to purchase.

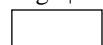
### 172/18 Community Policing

Council **Noted** the minutes of the meeting held on Monday 21<sup>st</sup> March 2018. The Chairman of Council Ray Thomas asked Councillor Jacqui Lay to ask the appropriate bodies if they could advise if the meeting is going ahead before the Area Board meetings as at the last meeting he was unaware until the meeting had actually started. Councillor Jacqui Lay stated she would enquire on the format.

### 173/18 WALC

Council **Noted** the newsletter for June.

### 174/18 Purton Youth Club





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The Clerk and Councillor Paul Grigg advised Council that they recently met with CMAS who are working with the Council to arrange a youth provision for 9-11 year olds and that we are ready to start advertising. Council were requested to consider signing the Service Level Agreement with CMAS (Community Mentoring and Support) in order to finalize the agreement. Six months have been subscribed to with a further 6 months agreed pending the outcome and take up from young children in the village. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg with all those in favour that the agreement be signed by the Chairman of Council. The Clerk will also advertise through social media the start date of 5<sup>th</sup> September, venue of Purton Village Hall and time of 6.15-7.45 at a cost of 50p for those who can afford to pay.

### 175/18 **Electronic Working**

- a) Council considered the format acceptable for Councillors new email addresses under the proposed domain of "purtonparishcouncil.gov.uk". It was **Proposed** by Councillor Neil Hooper, seconded by Councillor Paul Grigg with all those present in favour that we use christian and surnames only. For example : [ray.thomas@purtonparishcouncil.gov.uk](mailto:ray.thomas@purtonparishcouncil.gov.uk)
- b) In line with the above decision it was also agreed, **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour that all staff email address also conform to this format ie: [deborah.lawrence@purtonparishcouncil.gov.uk](mailto:deborah.lawrence@purtonparishcouncil.gov.uk)
- c) Councillors were asked to consider options for use (ipads, laptops, notebooks etc). It was agreed that we would leave personal choice to individuals and decide once our domains have been created and options for working agreed, then orders will be placed (re-addressed at Septembers meeting). **Proposed** by Councillor Neil Hooper, seconded by Councillor Paul Grigg with all those present in favour.

### 176/18 **For information**

- a) Council **Noted** the availability of the magazine Open spaces.
- b) Council **Noted** the Wiltshire Council newsletter for June.

### 177/18 **Exclusion of Public and Press**

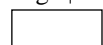
As certain items were expected to include the consideration of exempt information Purton Parish Council RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

#### a) **Councillor Request**

Council were asked to consider an email request from Councillor Geoff Greenaway regarding recent communications from the Council over conduct and responsibilities. After lengthy discussion it was **Proposed** by Councillor Paul Grigg, seconded by Councillor Neil Hooper with all in favour, bar one abstention by Councillor Sue Matthews to vote, that the decision of the Council stands under the six month ruling and no changes are to be made; also professional advise be sourced from the Monitoring Officer at Wiltshire Council to resolve this matter. No Councillor wished to discuss this matter any further.

#### b) **Referral from Charities regarding Staff Welfare and subsidised use of the facilities.**

A request to allow staff subsidised sporting use of facilities under the Charity remit was rejected. Council were asked to consider paying the difference and the Clerk advised that none of the staff





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wished this to happen and that they had hoped the charities would welcome the opportunity of additional income, regardless of a reduced rate, from the staff who work beyond their paid hours on a regular basis for the charity and consider the health benefits to the staff by offering this service. It was further advised that under Charity Law there is no legal reason to not permit charities from subsidising or offering benefit to the staff who work for the charities as in any other business industry. The Clerk advised she was disappointed that the Charities rejected this request giving the work and commitment shown over and above that of the staffs remit. The Council agreed not to pay the subsidy as advised by the Clerk, **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour however this matter will be readdressed.

c) **Sale of Land at Reids Piece**

The Clerk presented a contract from Wiltshire Council and costings submitted to our solicitor for the removal of the covenant. It was considered and due to the exorbitant fees being levied by Wiltshire Council it was agreed to put this project on hold and to withdraw from the plans with Greensquare and to look at options for levelling the building to save further vandalism and review the matter at a later date. **Proposed** by Councillor Kevin Law, seconded by Councillor Elizabeth Wilson with all those present in favour.

There being no further business the meeting was closed at 8.50 pm

Dated .....

Signed.....

