



PURTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE STAFF COMMITTEE  
EXCLUSION OF PUBLIC AND PRESS

Minutes of the meeting of Staffing Committee held at the Council Offices, Station Road, Purton on Monday 1<sup>st</sup> October 2018 commencing at 7.00pm

Councillor Attendance: Chairman Paul Grigg, Neil Hooper, Vicky Mckerrow, Sue Matthews and Ray Thomas

Officer Present : Deborah Lawrence – Clerk to the Council

13/18 **To receive and accept apologies for absence**

None received.

14/18 **Declaration of Interest**

No declarations of interest was received or noted.

15/18 **Dispensation**

None.

16/18 **Minutes of Previous Meeting**

The minutes of the meeting held on Wednesday 6<sup>th</sup> June 2018 were approved and signed as a true record, proposed by Chairman Paul Grigg, seconded by Councillor Sue Matthews with all those present in favour.

17/18 **Exclusion of Public and Press**

**RESOLVED:** In view of the fact that publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the public and press were asked to withdraw.

08/18 **Clerks Confidential Report**

Councillors **Noted** the Clerks report which included the following items:  
Staff Appraisal all carried out with positive reports and actions plans set for 2018/19;  
Staffing training will be updated including proposals for budgets; NJC Changes come into affect in April 2019 which will require a change in budget and also revision of all contracts to reflect the new Salary Scale Points (SCP).

Appendix A attached will detail the proposals but due to sensitivity if information this is not available to the public.

There being no further business the meeting was closed at 8.20pm

Dated ..... Signed\_.....

