



COUNCIL MEETING

Parish Councillors are summoned to attend the meeting of Purton Parish Council to be held at the Village Hall, Station Road, Purton on **Monday 9th July 2018, commencing at 7.00 p.m.**

Wednesday 4th July 2018

Clerk to the Council
Deborah Lawrence

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

Public Questions Time - *Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.*

All mobiles phones to be on silent or switched off during meetings and not to be used unless in an emergency.

AGENDA

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

3. DISPENSATION REQUESTS

To receive and consider any requests for dispensation.

4. MINUTES OF PREVIOUS MEETING

To receive and approve the minutes of the Council meeting held on Monday 11th June 2018.

ATTACHED

For ratification :

Staffing committee meeting
Finance & General Purposes

Monday 6th June 2018
Monday 11th June 2018

For noting :

Play Close Charity
Purton War Memorial and Village Centre

Monday 26th March 2018
Monday 30th April 2018



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5. PUBLIC QUESTION TIME

Members of the public are invited to make representations to Purton Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960.

6. UNITARY COUNCILLORS REPORT - No report available prior to generation of agenda. Verbal update at meeting.

7. FINANCE

- a) To receive and approve the Income and expenditure sheets for June 2018 (attached for members consideration) **ATTACHED**
- b) To agree to a transfer of £30,000 from our Nationwide Account to meet the Councils expenditure for July and August (no meetings held in August).
- c) Council to consider placement of our one year Maturity Business Bond with Hampshire Bank. Clerk to advise. **ATTACHED**

d) Council Bank Reconciliation

As at 30th June 2018	Current	Business Saver	Fixed Term	Total
	Account	Account	Deposit	
Balance per Bank Statement	£33,513.48	£190,333.87	£80,000.00	£303,847.35
<i>Less unrepresented items</i>	£ 500.00	£ -		£ 500.00
Balance per Cash Book	£33,013.48	£190,333.87	£80,000.00	£303,347.35

8. AREA BOARD – An update from Councils representative Chairman Ray Thomas.

9. NEIGHBOURHOOD PLAN Update from Chairman of Council Ray Thomas.

10. PLANNING and HIGHWAYS

- a) **To consider the following application which have been circulated in advance via email to all Councillors to review before the meeting :-**
 18/04624/FUL Upper Dudgetmore Farm, Hayes Knoll – proposed conversion of rebuilt former agricultural building to form a two bedroom annexe and associated works.
 18/05326/FUL 2 Water Field, new garden room extension to replace existing conservatory; removal of first floor dormer replaced with new window, replacement first floor windows to rear elevation, new window to ground floor side elevation, replacement rain water goods to rear elevation
 18/05422/FUL CasaPaolo, Common Platt – erection of 2 no dwellings and conversion of existing restaurant premises to provide separate self contained dwelling house
 18/04900/FUL 10 Waite Meads Close, Purton – single storey rear extension.
 18/05163/FUL 2 Vastern Hill, proposed extension to roof with dormer front and rear, and front porch extension
 18/05666/FUL Bagbury Green Farmhouse, Bagbury Lane – proposed erection of attached garage/link and associated works (resubmission of 17/00474/FUL)
- b) For information – 9 Pavenhill – **ATTACHED**



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c) **GRANTED APPLICATIONS as follows :-**

18/03945/VAR - Land at Ridgeway Farm Land off Purton Road. Removal of condition 12 of planning permission **17/03069/FUL** to remove the requirement for evidence of dwelling achieving an energy performance at or equivalent to level 4 of the code for Sustainable Homes. **Approved with conditions.**

18/04278/FUL - 7 Witts Lane. First floor extension over existing ground floor extension. **Approved with conditions.**

18/04387/FUL - 23 Highridge Close. Single storey front and rear extension and garage conversion. **Approved with conditions.**

18/02962/FUL - 68 Pavenhill. Expansion of existing single storey rear extension and adding a second storey to create a larger kitchen/dining area downstairs and a new bedroom with en suite upstairs. **Approves with conditions.**

18/03763/CLP – 26 Restrop Road. Erection of conservatory. **Approved with conditions.**

18/02799/FUL – 11 VASTERNE CLOSE. Two storey side extension. **Approved with conditions.**

18/01907/FUL – 17 THE FARM Proposed detached garage. **Approved with conditions.**

18/02073/TPO – THE MANOR HOUSE. T1 Yew – 20% crown reduction, T2 Sycamore – Fell, T3 Beech – 20% crown reduction, T4 Elm – Fell, T5 Elm – Fell, T6 Sycamore – Fell, T7 Sycamore – 20% crown reduction, T8 Holly – 10% crown reduction, T9 Yew – 20% crown reduction, T10 Elm – Fell, T11 Sycamore – Fell. Approve with conditions.

18/03234/FUL – 24 WAITE MEADS CLOSE. Proposed single storey rear extension and extension to front and rear dormers. **Approved with conditions.**

18/03000/FUL – 22 STATION ROAD. Alterations & refurbishment including change of use of shop area to dwelling & erection of detached garage. **Approved with conditions.**

18/03207/CLP – 15 JUBILEE ESTATE. Certificate of lawfulness for proposed rear extension. **Approved with conditions.**

18/03389/FUL – BROCKHURST FARM, GREENHILL. Side and first floor extension to existing garage to provide ancillary accommodation and single storey infill extension to main house. **Approved with conditions.**

18/03517/CLP – 39 VASTERNE CLOSE. Proposed loft conversion with larger dormer to the rear elevation. Tile hanging – colour to match the existing roof. **Approved with conditions**

d) **REFUSED APPLICATION**

18/03532/FUL-Folly Down Farm. Proposed stables and haybarn.

e) **APPEALS**

APP/Y3940/W/18/3202551 Outline application for a residential development of up to 81 dwellings and associated infrastructure with all matters reserved with the exception of access. **ATTACHED**

11. **CAT-G**

- a) For information : The Peak/College Road – community engagement – a meeting has been arranged for Monday 16th July 2018 with all main parties to discuss a way forward (this is not a public meeting).
- b) For information : Widham/Station Road project – Safety check details carried out by Accident Investigation and Road Safety Audit for Wiltshire Council. **ATTACHED**

12. **ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD (RWB&C)**

- a) Minutes of RWB&C Area Board meeting held on Wednesday 9th May 2018. **ATTACHED**



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- b) For Info – Traffic Speed at Buryhill Farm, Bradon – now being progressed through Area Board.

13. RIGHTS OF WAY AND OPEN SPACES

- a) For info : Next informal rights of way meeting to be held on Wednesday 18th July 2018 at the Village hall from 10am.
- b) Clerks verbal report on an issue which has arisen regarding a joint initiative with Purton Historical Society and Purton Parish Council to erect a notice board – verbal update from Clerk. **ATTACHED**
- c) Dog Bin Request – Council to consider a request from a member of the Allotments at Upper Pavenhill to install a dog bin on Footpath 115 due to dog poo bags being left. Clerks verbal report.

14. LONG GROUND MAINTENANCE

- a) For information – we have had an offer from a local farmer to carry out the works and remove the grass FOC. Clerk to give verbal update.
- b) Environmental Agency have agreed to carry out survey (letter dated 26th June) approximate cost of £450.00.

15. OPERATIONAL FLOOD WORKING GROUP (OFWG)

Council to consider request from Councillor Kevin Law to purchase weighted traffic cones. **ATTACHED**

16. RWB&C COMMUNITY POLICING

Minutes of meeting held Wednesday 21st March 2018. **ATTACHED**

17. WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC)

June Newsletter **ATTACHED**

18. PURTON YOUTH CLUB

Council to agree and sign (if acceptable) the Service Level Agreement for the new Youth club provision. Verbal update from Clerk and Councillor Paul Grigg. **ATTACHED**

19. ELECTRONIC WORKING

- a) Council to consider appropriate format for Councillor email addressed (ie: Councillor R Thomas, R Thomas, Ray.Thomas).
- b) Council to consider in line with above decision Staff format for email addresses.
- c) Councillors to consider the following options :-
 - i) iPads, ii) Laptops/notebooks with keyboard, iii) Use of own devices

20. FOR INFORMATION

- a) Open Spaces Magazine for info. One copy available.
- b) Wiltshire Council newsletter – June 2018 **ATTACHED**



21. EXCLUSION OF PUBLIC AND PRESS

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

- a) Councillor request. **ATTACHED**
- b) Referral from Charities Committee regarding staff welfare – Following charities rejection of a request Chairman of Council to lead discussion on subsidised facilities for staff.
- c) Sale of Land at Reids Piece. Update. **ATTACHED**