



**PURTON WAR MEMORIAL AND VILLAGE CENTRE CHARITY  
Reg. No 305562**

Parish Councillors are summoned to attend a Meeting of the Trustee for Purton War Memorial and Village Centre Charity Reg No 305562 which will be held at the Village Hall, Station Road, Purton on **Monday 30<sup>th</sup> April 2018 commencing at 7p.m.**

Wednesday 25<sup>th</sup> April 2018

Signed: Teresa Hartshorn  
Secretary

**TRUSTEE BODY:**

Councillors: G.Greenaway, P Grigg, S. Harflett, H. Hicks, N. Hooper, K. Law, J A Hurwood, J Hurwood, S. Matthews, V. McKerrow, S Relfe (co-opted 12/03/18), R Thomas (Chair), E Wilson

**Mr M Rogers resigned from Council 4/04/18**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.*

**PUBLIC QUESTION TIME:**

*Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.*

**AGENDA**

**1. RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

**2. DISPENSATION REQUESTS?**

Members to consider any requests received for dispensation and record reason and decision.

**3. DECLARATION OF INTERESTS?**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

**4. MINUTES/REPORTS:**

- a) Minutes of the Charity meeting held on 26<sup>th</sup> February'18- attached

**Approval**



## PURTON PARISH COUNCIL

- b) Report from the Chair in respect of meetings held on 31/03/18 with RHC, PBC and PTC – attached **Information**

### 5. MATTERS ARISING:

18/18 k) Land to the side of 1 The Hyde – Secretary has responded on behalf of the Trust

26/18 b) Replacement RAMP warning sign – on order

### 6. FINANCE:

- a) Income and Expenditure Sheets for period 01/02/18 to 31/03/18 dated 23/04/18 – attached **Approval**
- b) Bank Reconciliation as at 31/03/18 – attached **Information**
- c) Village Centre Annual Licences expire 31/03/18:
- Purton Football Club – returned signed **Information**
  - Purton Tennis Club – not returned due to change of signatory – in hand **Information**
  - Purton Bowls Club – not returned due to change of signatory – in hand **Information**
  - Scouts – not returned signed – chaser sent **Information**
  - Guides – returned signed **Information**
- d) Village Centre Information Sign (28/11/16 KL) c/fwd
- Planning permission – e-mail dated 16/04/18 – attached **Decision**
- e) Bowls Pavilion - Instant water boiler c/fwd (RT, NH) – WP report refers see item 4.
- f) Waste management. Hills have taken on Council's contract. Apparently Hills go by weight so this may have cost implications for the Charity. **Information**
- g) DBS certification c/fwd – response dated 12/04/18 attached **Decision**
- h) Bowls mower – sell? WP report see item 4 refers **Decision**
- i) Tree Works – invoice attached **Information**
- j) Bowls mower – invoice – attached **Approval**
- k) COIF shares - Memorandum from FO dated 23/04/18 – attached **Information**

### 7. HEALTH AND SAFETY:

- a) Risk Assessment – adverse weather conditions - draft attached **Approval**
- b) Fixed Wire Testing complete – reports to follow. **Information**
- c) PAT – reports attached **Information**
- d) Accident with barrier involving a young child 26/03/18 – report from Deputy Clerk re action taken – attached **Information**

### 8. RED HOUSE CLUB c/fwd:

- a) Copy letter to Charity Commission from concerned parishioner and enclosures – attached **Information**
- Guidance and history/overview of RHC requested by the Chair– attached **Information**
  - Charity's letter to CC seeking guidance – attached **Information**

### 9. PURTON FOOTBALL CLUB:

- a) Football pitch railings – update at time of meeting
- b) Keyholder list – attached **Information**
- c) Storage of equipment – e-mail response from PFC attached **Information**

10. POLICE LIAISON REPORT – update from Cllr Law **Information**



**11. CENTRE GROUNDS:**

- a) Boundary hedgerow c/fwd – WP recommendations WP (RT,EW,NH) **Decision**
- b) Grass area opposite the play area known as the ‘Putting Green’- email dated 24/04/18 from the Clerk – attached **Decision**

**12. CHARITIES REVIEW c/fwd:**

- a) Press statement released following PC APM – attached **Information**
- b) Update from the Chair **Information**

Copy with the Secretary.

**13. CHARITY COMMISSION:**

a) Updates:

• **Press Releases:**

Charity Commission agrees terms for independent review of Oxfam GB’s safeguarding arrangements  
 Charity Commission appoints interim manager to Ampleforth Abbey and the St Laurence Education Trust  
 Charity regulator opens investigation into Royal National Institute of Blind People, subsidiary charity, with concerns about safeguarding at both charities  
 Charity commission opens inquiry into The Save the Children Fund  
 Charity commission provides update on work of its interim safeguarding taskforce  
 Charity regulator calls for information to its inquiry into Save the Children Fund

• **Transparency data:**

Charity Commission gender pay gap  
 Operational compliance case statistics: 01/04/17 to 31/12/17  
 Inquiry statistics: cases opened 01/04/17 to 31/12/17

• **News stories:**

Alert for charities – watch out for CEO fraud  
 Tackling charity fraud: new resources  
 Make sure you know where your charity donations are going

• **Speech:**

New chair of Charity commission gives first major speech

• **Government response:**

Charity Commission responds to Joint Committee on Human Rights

Copies with the Secretary.

b) Alerts and Guidance:

- Safeguarding in charities – attached **Information**
- Regulatory alert to charities - safeguarding - attached **Information**
- Safeguarding is a key governance priority for all charities, regulator reminds trustees – attached **Information**
- How to report a serious incident in your charity – attached **Information**

**14. NEWS FROM THE TRUSTEES?**

**15. PRESS STATEMENT?**