



PURTON PARISH COUNCIL

Minutes of the meeting of Purton Parish Council held at Purton Village Hall, Station Road, Purton on Monday 8th January 2018 at 7.00 pm

Councillors present: Ray Thomas (Chairman of Council), Paul Grigg, Scott Harflett, Helen Hicks, Julie-Ann Hurwood, Sue Mathews, Vicky McKerrow and Elizabeth Wilson

Officers Present: Deborah Lawrence (Clerk)

Unitary Councillor: Jacqui Lay

Members of the Public: None

01/18 **To accept and receive apologies for absence**

Apologies were received and accepted from Councillors Neil Hooper, Geoff Greenaway, Kevin Law, Matt Rogers and Jamie Hurwood.

02/18 **Declaration of Interest** - None.

03/18 **Dispensation Request** - None received.

04/18 **Minutes of Previous Meeting**

The minutes of the Council meeting held on Monday 11th December 2017 were agreed and signed as a true record. **Proposed** by Councillor Paul Grigg, seconded by Councillor Elizabeth Wilson with all those present in favour.

05/18 **Public Question Time**

No members of the public or press were present.

06/18 **Unitary Councillors Report**

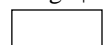
Chairman of Council Ray Thomas thanked Councillor Jacqui Lay for her report which was handed out at the meeting and also given verbally. **Noted**

07/18 **Neighbourhood Plan**

Chairman of Council Ray Thomas advised that we are now ready to send the detailed reports and plan to Wiltshire Council to initiate Regulation 16; 6 weeks of consultation by Wiltshire Council before hopefully referendum in the Summer. Full details will be placed on the website in the coming days. **Noted.**

08/18 **Finance**

- a) Income and expenditure sheets for December 2017 were received and **Approved. Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Scott Harflett with all those present in favour.
- b) Council agreed to the transfer of £10,000 from the Nationwide account to meet the Councils expenditure. **Proposed** by Chairman Ray Thomas, seconded by Councillor Paul Grigg with all those present in favour.
- c) Council bank reconciliation for December 31st 2017 was **Noted.**





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09/18 **Budget proposal for Precept**

Council considered the final budget papers for 2018/19. It was proposed by Chairman Ray Thomas, seconded by Councillor Sue Matthews with all in favour to agree the budget and submit figures to Wiltshire Council for £255,328.46 which is a 2% increase. The Chairman of Council Ray Thomas and Clerk duly signed the declaration which will be sent to Wiltshire Council.

10/18 **Purton Carnival/Hog Roast**

The Clerk advised she had been approached by one of the organiser to see if the Council wished to participate with a stand/stall on the day. The Clerk advised she would happily attend if Councillors supported the day. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Paul Grigg with all those present that we should participate as there is no Purton Carnival this year. Councillor Neil Hooper sent his agreement and also his offer of support. Councillor Paul Grigg, Councillor Helen Hicks and Chairman Ray Thomas also offered to support the event.

11/18 **Grounds Maintenance**

For information, the Clerk advised that interviews took place before Christmas for the post of groundsman/handyman with the Clerk, Chairman of Council and Councillor Matt Rogers. A young man has been appointed following satisfactory references and is due to start with us on Monday 22nd January 2018. **Noted.**

12/18 **Area Board**

The next meeting will be held on Wednesday 10th January 2018. The Chairman of Council aims to attend. **Noted.**

13/18 **WALC**

For information, the Clerk advised herself and the Deputy Clerk will be attending a course on 25th January in Warminster regarding Data Protection specific to middle tier authorities. **Noted.**

14/18 **Rights of Way and Open Spaces**

The Clerk advised an informal meeting with volunteers/walkers has been arranged for Wednesday 17th January 2018 at 10am in the Village Hall if any Councillor wishes to attend. **Noted.** No other information to report.

15/18 **Policies for Consideration and Adoption**

Council considered the following policies and agreed to formally adopt. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Scott Harflett with all those present in favour.

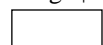
- a) Amendments to Social Media Policy.
- b) Communicating with the press.
- c) Environmental Policy.

16/18 **Health and Safety**

No updates at this time.

17/18 **Councillor Surgery**

Following the trial of Councillor Surgeries during September and December 2017 it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews and all those present that we





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continue the format this year. Dates have been set for Saturday 10th February, Saturday 12th May, Saturday 9th September and Saturday 3rd December. Councillors **Noted** these dates and will attend those they are available for.

18/18 **For Information**

- a) Hills magazine, available for reading. **Noted.**
- b) Wiltshire Council Briefing Note 338 **Noted.**
- c) Wiltshire Council Briefing Note 339 **Noted.**

19/18 **Exclusion of Public and Press**

As certain items were expected to include the consideration of exempt information Purton Parish Council RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

20/18 **Land at Church Street**

Councillors were asked to consider items raised over the land purchase and it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Elizabeth Wilson with all those present that they following would be agreed :-

- a) The access rights for the owner to maintain his trees/hedge boundary would be granted only via prior agreement with the office due to proposed land usage.
- b) The Council acknowledge ownership and responsibility of the footpath
- c) The Council acknowledge ownership and responsibility of the north boundary for maintenance
- d) The Council request no overage associated with the transformation of the land for burials and that only commercial and residential builds have overage applied and also the clause remains for 20 year period only. The solicitor will ask and word accordingly.

21/18 **Councillor Update**

The Chairman of Council updated Councillors on the situation to date and advised a meeting will take place on Friday 12th January at 7pm and further information will be brought back to the Council for ratification. Appendix A attached not for public reference due to sensitive nature of content. **Noted.**

There being no further business the meeting was closed at 8.20 pm

Dated

Signed.....

