



**Minutes of the meeting of Purton Parish Council held at Purton Village Hall, Station Road, Purton on Monday 11<sup>th</sup> June 2018 at 7.00 pm**

- Councillors present:** Ray Thomas (Chairman of Council), Paul Grigg, Scott Harflett, Neil Hooper, Julie-Ann Hurwood, Sue Mathews, Vicky McKerrow, Sue Relfe and Elizabeth Wilson
- Officers Present:** Deborah Lawrence (Clerk)
- Unitary Councillor:** Jacqui Lay
- Members of the Public:** None

It was **Proposed** by the Chairman of Council to add three additional items to the agenda, seconded by Councillor Sue Mathews with all those present in favour as follows i) Stopping up of Dogridge ii) Purton House licensing and iii) Diocese of Bristol.

137/18 **To accept and receive apologies for absence**

Apologies were received and accepted from Councillor Helen Hicks, Jamie Hurwood and Kevin Law.

138/18 **Declaration of Interest**

Councillor Vicky McKerrow advised that a planning application in her road is to be considered this evening. She has no invested interest or comments to make but wished the Council to be aware

139/18 **Dispensation Request**

None requested or considered.

140/18 **Minutes of Previous Meeting**

The minutes of the Council meeting held on Monday 14<sup>th</sup> May 2018 were agreed and signed as a true record **Proposed** by Councillor Sue Relfe, seconded by Councillor Neil Hooper with all those present in favour.

The following minutes were **Noted** : Purton Institute and Village Hall Charity, dated Monday 26<sup>th</sup> March 2018.

141/18 **Public Question Time**

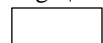
No members of the public or press were present.

142/18 **Unitary Councillors Report**

Councillor Jacqui Lay gave a verbal update on matters currently in the forum including issues with parking at the Peak, flooding and road signage issues. Council thanked Jacqui for her report and **Noted** the information.

143/18 **Finance**

- a) Income and expenditure sheets for May 2018 were received and Approved. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour.





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- b) Council agreed to the transfer of £20,000 from the Nationwide account to meet the Councils expenditure. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Kevin Law with all those present in favour.
- c) Council bank reconciliation for 30<sup>th</sup> April 2018 was duly **Noted**.
- d) Internal Audit Report was received and **Noted** by Council. Thanks were requested to be given to the Staff for their hard work and commitment in ensuring the Council are run within the guidelines and regulations set. **Noted**.
- e) **Parish Council Annual Accounts**  
Council considered the AGAR (Annual Governance and Accountability Return),
  - (i) **Section 1** was duly **Proposed** by Chairman Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour to approve by way of signature and date.
  - (ii) **Section 2** Council considered the Accounting Statement 2017/18 and was duly **Proposed** by Chairman Ray Thomas seconded by Councillor Neil Hooper with all those present in favour to approve by way of signature and date.
  - (iii) Council **Approved** and signed the **Income and Expenditure Accounts** for 2017-18, **Balance Sheet** as at 31<sup>st</sup> March 2018, **Proposed** by Chairman Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour, which was presented to Council signed by the Clerk as being correct and dated 11<sup>th</sup> June 2018.

### 144/18 Area Board

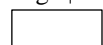
No updates reported.

### 145/18 Neighbourhood Plan

The Chairman of Council Ray Thomas advised that the Inspector was working through the plan with Wiltshire Council and all questions requiring answers have been made. It is anticipated that referendum will take place towards the end of the year. **Noted**.

### 146/18 Planning and Highways

- a) Council **Noted** the decision of the Inspector to dismiss the appeal in relation to the Hills Application for homes at Pavenhill.
- b) Council **Noted** the Appeal for Cotswold Heights Greenhill.
- c) Council **Noted** the temporary road closure for B4042 Swindon Rd Malmesbury without Lea and Cleverton.
- d) Council **Noted** the consultation for the pedestrian crossing at Purton Road of which the Parish Council has already made representation.
- e) Council **Noted** a copy email from a local resident in relation to the appeal dismissal for Hills Land at Pavenhill.
- f) Council **Noted** the briefing note 355 on Wiltshire Councils Housing Site Allocation Plan with no comments made.
- g) Council **Noted** the response from Wiltshire Council enforcement that all actions required to confirm to the planning application granted for Manor HI Farm entrance has been completed and this is now closed.
- h) Council **Noted** that enforcement had been requested to attend Barkimber Kennels after their change of use of the outbuilding. Action is required by Barkimber in order to continue with the change and enforcement will ensure the appropriate actions are carried out.
- i) The following applications were considered and comment as follows, **Proposed** by Chairman Ray Thomas, seconded by Councillor Sue Matthews with all those present in favour :-





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18/04692/FUL The Manor Hill Coach House, Purton – single storey extension to side elevation. **No objections** were raised.

18/04375/FUL 46 Station Road, Purton – single storey side extension. **No objections** were raised.

18/04387/FUL 23 Highridge Close, Purton – single storey front and rear extension and garage conversion. **Concern** was raised over garage conversion and loss of parking.

18/05078/FUL Barn, Lower Pavenhill, Purton – prior approval of proposed change of use of agricultural building to a dwelling house (use class C3) and for associated operational development – steel framed Dutch hay barn to dwelling. **Objections were made** as follows : the barn will not withstand conversion in its current state therefore not compliant with a C3 conversion; insufficient details supplied and are request to the Unitary councillor to call in this application.

18/04069/VAR Parkgate Farm Waste Management Facility, Mopes Lane, Purton – variation of condition 15 relating to operational hours. **No objection.**

18/12226/ADV Purton Parish Council, Village Centre – Erection of a free standing double sided post and panel sign. **No objection.**

18/04278/FUL 7 Witts Lane, Purton – First floor extension over existing ground floor extension. **No objection.**

18/03945/VAR Land at Ridgeway Farm, Purton – removal of condition 12 of planning permission 17/03069/FUL to remove the requirement for evidence of dwellings achieving an energy performance at or equivalent to level 4 of the code of sustainable homes. **Objection was made** and a request that this condition is not removed and that houses detailed, planned and agreed under formal Planning Granted should comply.

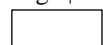
18/04611/FUL Land at Blackfords, Greenhill – Demolition of existing stables and construction of new stables, relocation of approved arena, construction of a new Dutch Barn new access and associated works. **Objections were made** on the following grounds : traffic congestion on a small road and possible encroachment onto the crossroads, lighting, a much enlarged ménage which could give light pollution in the local area. The arena is sized at 30 X 70 the usual size for jumping is 30 X 60. If Polo matches are to be played the traffic will be a major issue and likewise parking. There is no mention of visiting teams who will also have twelve horses with accompanying horse boxes it is considered this location is not suitable for a commercial venture of this type. The spectator numbers will also lead to greater traffic.

18/04165/VAR Land adjacent to Mardrea, The Hyde, Purton – Variation of condition 2 of planning permission 17/01716/FUL to allow for amendments to style and appearance of the roof. **Objections were made** on the grounds, that the proposed height and structure would be overpowering in this area and not in keeping with the heights already in view.

- j) Additional item – Dogridge stopping up of additional highways. Council considered this change and it was **Proposed by** Chairman Ray Thomas, seconded by Councillor Paul Grigg with all those in favour to accept the proposed changes.

### 147/18 CAT-G (Community Area Transport Group)

- a) Council considered a request via Councillor Jacqui Lay from a resident to add signage to the top of the hill at Pavenhill. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews with all those in favour that this item would be taken to CAT-G but as a low priority as not to impede on projects currently being considered.
- b) Council **Noted** the Briefing Note 357 regarding administration changes within CATG.
- c) The Peak – **Community Engagement**. The Clerk advised that we are advertising for a school patrol officer for the High Street on behalf of St Mary/Bradon Schools and that also several





comments on social media have been highlighted raising concerns over traffic and safety. The Chairman of Council has placed a notice on the social media site to say he is happy to hold a meeting, but to date no-one has come forward to request, speak or suggest dates. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg with all those in favour that if a request is made, that it is held initially with a small number of spokes people from both schools, Greensquare, residents and parents to ensure the meeting does not deteriorate into a replica of the Social Media site comments as nothing will be achieved. We will await contact and advise accordingly.

- d) General Update: The Chairman of Council advised that we are still progressing the traffic management issues at Widham and new proposals are awaited. The Chair also advised that the proposal to close Hayes Knolls has been taken a step further with regards to costings now being sourced. A vote taken was carried unanimously to progress this scheme with one vote against. If successful this will be a trial closure for 18 months.

148/18 **Rights of Way and Open Spaces**

- a) Council **Noted** the opening of Brockhurst Meadow for one week to view orchids from 16-25<sup>th</sup> June 2018 and thanked the landowner for his continued support of this activity.
- b) Council **Noted** the next Informal Rights of Way meeting to be held on Wednesday 18<sup>th</sup> June 2018 at 10am in the Village Hall.

149/18 **New Premises Licence Application**

An additional item was considered by Council regarding changes to the licensing hours for on and off sales of alcohol at Purton House. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour that no objection or concerns were raised.

150/18 **Operational Flood Working Group (OFWG)**

Flood Warning Area updates **Noted**.

151/18 **Calendar of Meetings**

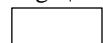
- a) A request to consider the Play Area meeting dates by the Committee and also the Clerk, were discussed. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour that we move all future Play Area meetings to 7pm before the scheduled Burials meeting and run the Burials meetings after.
- b) With the above meetings now scheduled and agreed, the Clerk requested formal adoption of the dates for next year (2019) so they can be published. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour.

152/18 **For information**

- a) Council **Noted** the co-option notice from Wiltshire Council regarding our vacancy arising from the resignation of Matt Rogers.
- b) Council **Noted** the memory tree having been planted in memory of a resident who was instrumental in his works with the Dingle information board.

153/18 **Diocese of Bristol**

The Clerk was delighted to advise that the Council had been given an award from the Diocese of Bristol – creating connection for the project work carried out with St Marys Church regarding the works to ensure trees are maintained and protected. **Noted**





154/18 **Exclusion of Public and Press**

As certain items were expected to include the consideration of exempt information Purton Parish Council RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

155/18 **Purton Tennis Club Lease – Land at Church Street**

The Council considered the lease agreement drawn up by the Solicitors and it was **Proposed** by Chairman of council, seconded by Councillor Neil Hooper with all those present that two signatories were made to agree the lease. Chairman of Council Ray Thomas and Vice Chair of Council Neil Hooper signed the agreement on behalf of the Council.

Council were also asked to consider removal of the VAT element from the fees to the Tennis Club. This was refused and advised that this action was not acceptable due to the terms agreed in order for the Tennis Club to settle their account and VAT regulations.

156/18 **The Dingle**

Following from last meeting and the advice that the access to the Dingle was no longer required, we have subsequently been requested to keep open and the payment will be made accordingly, however they wish us review the charges. The Clerk has advised that if the payment is to be reviewed, a re-evaluation will be required at cost to the client. To-date no formal response has been received however full payment for this year’s crossing fees have been received. **Noted**

There being no further business the meeting was closed at 8.25 pm

Dated .....

Signed.....

