



PURTON PARISH COUNCIL

Minutes of the meeting of Purton Parish Council held at Purton Village Hall, Station Road, Purton on Monday 12th March 2018 at 7.00 pm

Councillors present: Ray Thomas (Chairman of Council), Paul Grigg, Helen Hicks, Neil Hooper, Sue Mathews, Vicky McKerrow, Sue Relfe, Matt Rogers (late arrival at 8.00pm due to work commitments) and Elizabeth Wilson

Officers Present: Deborah Lawrence (Clerk)

Unitary Councillor: None

Members of the Public: None

The Chairman of Council requested to add two additional items to the Agenda taken as item (17b) additional planning applications and (23) Additional information supporting Purton Tennis Club request. **Proposed** by Chairman Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour.

49/18 **To accept and receive apologies for absence**

Apologies were received and accepted from Councillors Jamie Hurwood, Julie Ann Hurwood and Kevin Law and noted absence from Councillor Geoff Greenaway.

5018 **Declaration of Interest** - None.

51/18 **Dispensation Request** - None received.

52/18 **Co-option of a New Councillor**

Council considered the co-option of Miss Susan Relfe, a resident of Purton who meets all the legal requirements to become a Councillor. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all these present in favour of co-option. Councillor Susan Relfe was asked to join the table and duly signed her Declaration of Acceptance of Office which was signed as a true declaration by the Clerk. The Council wished to welcome Councillor Susan Relfe onboard.

53/18 **Minutes of Previous Meeting**

The minutes of the Council meeting held on Monday 12th February 2018 were agreed as a true record pending a change to item 46/17 which had an incorrect date recorded. Should read 12th January 2018 not 17th January 2018. Pending this change it was **Proposed** by Councillor Paul Grigg, seconded by Councillor Neil Hooper with all those present in favour to sign and agree the minutes.

The following minutes were also ratified, **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour.

Staff Committee Monday 5th February 2018

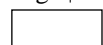
Finance and General Purposes Monday 5th February 2018

Burial Committee Monday 5th March 2018

For noting :-

Purton War Memorial and Village Centre Charity Monday 27th November 2017

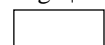
Purton Village Hall and Institute Building Monday 29th January 2018





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- 54/18 **Public Question Time**
No members of the public or press present.
- 55/18 **Unitary Councillors Report**
Councillor Jacqui Lay was not in attendance. Report **Noted.**
- 56/18 **Finance**
- a) Income and expenditure sheets for February 2018 were received and **Approved. Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour.
 - b) Council agreed to the transfer of £20,000 from the Nationwide account to meet the Councils expenditure. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Griggs with all those present in favour.
 - c) Council bank reconciliation for 28th February 2018 was duly **Noted.**
- 57/18 **Area Board/CAT-G updates**
Chairman of Council Ray Thomas, advised that at a recent CAT-G meeting it was agreed to concentrate on the Widham road traffic calming scheme and also a new Crosslanes Junction issue. Proposals will be brought to full Council for consideration when provided. The footpath at Manor Hill which was completed in February 2018 has come in at under the projected budget of £1400 payable by Purton Parish Council. There are still a great works to post and rail fencing and replanting to be completed. However, all future applications will stand at quotation amount and no amendment will be made to from this; so regardless of the final figure, whether more than quoted or less the amount payable will be the quotation value only. **Noted.**
- 58/18 **WALC**
Januarys edition was **Noted.** Councillors were reminded to completed an online census, detailed attached in the newsletter.
- 59/18 **Purton a Dementia Friendly Community**
The Clerk advised for information that 60 new Dementia Friends have been trained in Purton and an awareness session for 5-10 year olds is being organised for Wednesday 5th April from 10-12 in Village Hall with Easter celebrations and activities. **Noted.**
- 60/18 **Litter Picking**
The Council considered a request by Councillor Jacqui Lay to participate in the national litter pick campaign, however Councillor Paul Grigg advised that the litter pick carried out by the community this weekend had 25 people in attendance and therefore felt at this point we did not need to do another. The Council did provide litter pickers, high-viz and also bags to aid this process. It was **Proposed** by Councillor Paul Grigg seconded by Councillor Neil Hooper with all those present in favour that we do not need to arrange another at this point.
- 61/18 **Neighbourhood Plan**
The Chairman of Council Ray Thomas advised that the plan is still under Reg 16 consultation and should end on 20th March 2018 at 5pm. The Council has chosen its appointed inspector and review will take place after this date. Pending the inspectors comments and conclusions the next stage will be referendum for hopeful adoption. **Noted.**





62/18 **Operational Flooding Working Group (OFWG)**

The Deputy Clerk will be attending a meeting on Wednesday 13th March 2018 and will provide a written report to full Council. **Noted.**

63/18 **Rights of Way and Open Spaces**

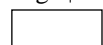
For information a meeting was arranged between Wiltshire Council and the volunteers to progress outstanding works. This report was presented to the Council and will be made available to all interested parties and placed on the website. **Noted.**

64/18 **Litter and Dog Waste Bins**

- a) St Marys School had declined the offer of a general bin as they cannot guarantee emptying during non school terms. It was **Proposed** by Councillor Neil Hooper, seconded by Councillor Paul Griggs with all those present in favour that we offer to empty during the non school time provided the school empty at all other times. The Clerk will advise.
- b) Wiltshire Council Briefing Note 342 – **Noted.** The Clerk also advised that she is reviewing the Councils waste collections/recycling options which will also incorporate charities. **Noted.**

65/18 **Planning and Highways**

- a) Council considered a motion to bring Planning and Highways into full Council meetings for all to consider during the months of March and April and then review during Mays Full Council meeting. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg with all those present in favour to adopt this new strategy for Planning and Highways.
- b) The following applications were considered and comments as follows: (including the additional three agreed to bring forward at the start of the meeting):-
 - 18/01270/FUL** 16 Hoggs Lane, Purton, Swindon - Proposed single storey extension. **No Objection. Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews with all those present in favour.
 - 18/01301/FUL** 80 Reids Piece, Retrospective permission to erect a conservatory build to the side of the rear property. Council feel that an application for a conservatory should have been forthcoming in the first place and not a retrospective application which is unfair on neighbours. **No comment** raised on this retrospective application. **Noted.**
 - 18/01499/PNCOU** The Stables, Bradon Manor, Bradon Notification for prior approval under class 0 change of use of class B1A offices building to 4No class C3 dwelling houses. **No Objection** raised, however it was **noted** that they were going to be very small. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews with all those present in favour.
 - 18/02073/TPO and 18/02094/TCA - The Manor House** – tree works. **No Objection** raised, **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews with all those present in favour.
 - 18/02075/TCA Purton Parish Council**, to carry out extensive Tree works at St Mary’s Churchyard. **No comment** made as our application for tree works in the managed Church yard. **Noted.**
 - 18/01735/FUL** Gospel Oak Farm, erection of a detached domestic garage. **No objection** however condition that this building must never become ancillary to the main house and must remain a garage not additional housing. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews with all those present in favour.





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18/01907/FUL 17 The Farm, Ridgeway Farm - proposed detached garage - **No objection.**

Proposed by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews with all those present in favour.

18/01941/FUL 93 Pavenhill, two storey extension to side and single storey to rear – **No objection** –

Proposed by Chairman of Council Ray Thomas, seconded by Councillor Sue Matthews with all those present in favour.

c) The following determined applications were **Noted**:

7/11877/FUL 2 Ringsbury Close, single storey side extension and dormer and other external alterations. **Approved with conditions**

17/12072/FUL Folly Down Farm, Packhorse. Proposed veterinary stocks, records office and WC's. **Approved with conditions.**

18/00474/TCA 5 High Street, 30% crown thin to 1 apple, 30% crown reduction to 1 cherry and reduced hawthorns to 2 m. **No objections.**

17/11454/FUL - The Pear Tree at Purton. Church End Demolition of existing conservatories to the rear and erection of replacement extension together with extension to ceremonial room, internal reconfiguration to create additional guest rooms and other alterations, external sweeping staircase and associated hard and soft landscaping. **Approve with conditions.**

17/11842/FUL – 6A Upper Pavenhill Proposed two storey side & single storey rear extension. **Approve with condition.**

17/11877/FUL – 2 Ringsbury Close. Proposed single storey side extension and dormer, and other external alterations. **Approve with conditions.**

17/11998/FUL – 43 Cowleaze. Proposed rear conservatory. **Approve with conditions.**

17/12072/FUL – Folly Down Farm. Packhorse. Proposed veterinary stocks, records office and WC's. **Approve with conditions.**

18/00475/TCA – 5 High Street. 30% crown thin to 1 apple tree, 30% crown reduction to 1 cherry tree and 2 apple trees and reduce hawthorn to 2 metres. **No Objection.**

17/12487/FUL – 80 Mustang Way. Single storey side/rear extension and first floor rear extension.

Approve with conditions 17/12268/FUL – Dairy Bungalow. Widham. Extension and alterations to dwelling. Approve with conditions.

d) The following Refused Application was **Noted**:

17/08188/OUT – Land at Purton Road - Outline application for a residential development of up to 81 dwellings and associated infrastructure with all matters reserved with the exception of access.

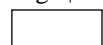
e) It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Elizabeth Wilson with all those in favour to the application for Dogridge – The Clerk will authorise and return on behalf of the Council. (Highways Act 1908 – Section 116 Application – Proposed stopping up of highway at Dogridge, Purton).

f) For information : Road Traffic Reg Act 1984 – Restriction of Waiting, Taxi rank Clearways and On Street Parking Consolidation Order 2018. **Noted.** Councillor Neil Hooper **Proposed** that as part of this agreement Wiltshire Council should enforce action on the areas that are due to be changed, seconded by Councillor Paul Grigg with all those present in favour. The Clerk to write to Wiltshire Council advising that enforcement must be met once works carried out.

g) Temporary Road Closure notice for Crosslanes and Tadpole Lane, Purton. **Noted.**

h) Temporary Road Closure notice for Station Road/Sambourne Rd Minety. **Noted.**

i) Wiltshire Councillor Waymans March Newsletter – available at request, emailed to Councillors direct. **Noted.**





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- j) Pavenhill Appeal – Council to consider attendance. Date has now been set for 6th April at 10am in Chippenham. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Elizabeth Wilson with all those present in favour that Chairman Ray Thomas would attend and if he was not able that Councillor Paul Grigg would.
- k) Council were asked to consider grit bins locations and installation on new housing sites brought about by recent adverse weather. The issue the Parish Council has is lack of storage for such quantities and also ability to transport grit to locations once and if they are then installed as no equipment/transport suitable for the weight of salt. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg that at this time there would be no further action on this matter.
- l) Village Signs – following a request from Councillor Neil Hooper details were presented with a costing of signage. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour that this matter be revisited around budgeting times for further consideration (October).
- m) CAT-G Project–Chairman Ray Thomas advised that the footpath at Manor Hill was installed with a few issues still to resolve regarding the surface dressing and hedge/fence replacement on the landowners side. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg with all those present in favour that the works to complete the fencing and hedging at Manor Hill will be carried out internally now that the Council have a groundsman/handyman. This will further reduce the cost levied to the project allowing better use of fund available.

66/18 **Health and Safety**

No updates at this time to report.

67/18 **Policy for Consideration and Adoption**

Council considered the adoption of a policy on Adverse Weather and agreed to formally adopt. **Proposed** by Councillor Paul Grigg, seconded by Councillor Neil Hooper with all those present in favour.

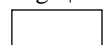
68/18 **Recreation and Play Area Committee**

The Council considered a draft layout for Venture Play Park from a current supplier. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour to carry out the following informal consultations exercise.

- To initiate an informal discussion/open session at the Councillors Surgery to be held on September 8th from 10-12 noon in Village Hall
- Invite the community to attend this session to look at plans/options/wish lists – ASK THEIR VIEWS
- Initiate contact with 3 suppliers to provide a draft plan of GOOD/BEST/BETTER options no pricing to be given as none available (for display on 8th Sept
- Advertise this event through Social Media (twitter/FB), website and local Purton magazine
- Polls/questionnaires created on FB and Website
- Email schools with information to include in their newsletter / flyers etc

Key points :-

- We have no funding at this time – long term project 12-24





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- This is a FACT FINDING MISSION
- When funding is sourced, it has to go to tender x 3 suppliers

69/18 **For Information**

Wiltshire Councils Briefing Note 341 – Public space Protection Order. **Noted.**

70/18 **Exclusion of Public and Press**

As certain items were expected to include the consideration of exempt information Purton Parish Council RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

71/18 **Purton Tennis Club**

Council were advised that the lease for land at Church Street currently leased to Purton Tennis Club has expired and a new lease is required. The cost has been sourced from our solicitors and the cost has been presented to the Tennis Club. The Tennis Club wish to enter into discussions regarding the cost of the lease renewal and additional break clauses. Additional information was presented by the Tennis Club on the day of the meeting therefore in order to evaluate requests it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour that a meeting would be arranged to meet the Club and discuss.

72/18 **Councillor Update**

The Chairman of Council Ray Thomas updated Councillors on the matter to date – Appendix A attached records the Councils unanimous decision, **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper. Due to the sensitive nature of this matter the Appendix is recorded separate to the minutes and not in the public domain.

There being no further business the meeting was closed at 8.45 pm

Dated

Signed.....

