



**EXCLUSION OF PUBLIC AND PRESS  
MEETING OF THE STAFFING COMMITTEE**

Committee members **ONLY** are summoned to attend a Meeting of the Staffing Committee which will be held on Monday 1<sup>st</sup> February 2021 commencing at 7pm  
via MICROSOFT TEAMS

A handwritten signature in black ink, appearing to read 'Deborah Lawrence'.

Signed : Clerk to the Council  
Deborah Lawrence

Wednesday 27<sup>th</sup> January 2021

Committee Structure : Paul Grigg (Chairman), Neil Hooper, Jim Reid, Susan Relfe and Charlotte Young

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.*

**Public Questions Time** - *Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.*

*All mobiles phones to be on silent or switched off during meetings and not to be used unless in an emergency.*

*When entering the virtual meeting, all participants should state their name, if not highlighted on their screen and then mute their microphones. All microphones must be muted throughout apart from Chairman and Clerk. Those wishing to speak must raise their hands and the Chair will request they speak, unmuting their microphones and placing back on mute after. Voting will take place by a show of hands, which remain raised, until the Clerk has counted and recorded*

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**AGENDA**

**1. EXCLUSION OF PUBLIC AND PRESS**

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.



**2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

**3. MINUTES OF PREVIOUS MEETING**

To receive and accept the minutes of the previous meeting held on Monday 2<sup>nd</sup> November 2020 as a true record and sign accordingly.

Due to COVID restrictions and meetings remotely, these minutes once approved will be signed at an appropriate juncture once restrictions have been eased.

**4. DECLARATION OF INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

**5. DISPENSATION**

To receive and consider Councillor request for dispensation.

**6. CLERKS REPORT**

Consideration of items included. ATTACHED