



**PURTON WAR MEMORIAL AND VILLAGE CENTRE CHARITY
Reg. No 305562**

Parish Councillors are summoned to attend a Meeting of the Trustee for Purton War Memorial and Village Centre Charity Reg No 305562 which will be held at the Village Hall, Station Road, Purton on **Monday 24th September 2018 commencing at 7p.m.**

Wednesday 19th September 2018

Signed: Teresa Hartshorn
Secretary

TRUSTEE BODY:

Councillors: G.Greenaway, P Grigg, S. Harflett, H. Hicks, N. Hooper, K. Law, J A Hurwood, J Hurwood, S. Matthews, V. McKerrow, S Relfe, E. Seabrook (Co-opted 10/09/18), G. Seabrook (Co-opted 10/09/18), R Thomas (Chair), E Wilson

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

THE CHARITY'S OBJECTIVES:

To provide and assist in the provision for the inhabitants of the Parish of Purton and the neighbourhood thereof (the area of benefit) facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for the said inhabitants.

PUBLIC QUESTION TIME:

Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.

AGENDA

1. RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE?

2. DISPENSATION REQUESTS?

Members to consider any requests received for dispensation and record reason and decision.

3. DECLARATION OF INTERESTS?

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by



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regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. MINUTES/REPORTS:

- | | |
|---|-----------------|
| a) Minutes of the Charity meeting held on 25 th June'18- attached | Approval |
| b) Minutes of the Charity meeting held on 30 th July'18 – attached | Approval |

5. MATTERS ARISING:

54/18i) Funding opportunity for sports/gym equipment c/fwd – definition of “quirky non-traditional activities”:

Sport England are keen to get inactive people active. They are looking to fund activities such as short mat bowls, walking and wellness, seated sports, low impact sports, yoga, movement to music. They will not fund traditional sports such as football, rugby, hockey etc. **Information NFA**

6. FINANCE:

- | | |
|---|--------------------|
| a) Income and Expenditure Sheets for period 01/06/18 to 31/08/18 attached | Approval |
| b) Bank Reconciliation as at 31/08/18 – attached | Information |
| c) Maintenance Monitoring April 2018 to 31 st August 2018 – attached | Information |
| d) Village Centre Annual Licences expired 31/03/18: | |
| • Purton Bowls Club – returned signed | Information |
| e) Millennium Hall – storage c/fwd (PG): Clerk has confirmed there is no onsite unused storage available. | Decision |
| f) Tennis changing rooms – report of rising damp – enquiries ongoing | Information |
| g) Tree survey – quote – detail at the meeting | Decision |
| h) Scout Group Annual Licence 2019/20. Scout Group has requested a change of hours for next year – Members to consider meeting with Scout Group Leaders | Decision |
| i) Annual Service of gas appliances due by 10/10/18 – quotation received detail at the meeting | Decision |
| j) Kiosk – handover completed – minor maintenance to be carried out by Grounds staff | |
| k) Local resident has expressed an interest in taking over the kiosk – detail at the meeting | Decision |
| l) Ice cream van – pitch fee? | Decision |
| m) Wasp nests - Millennium Hall and Bowls Pavilion – pest control attended | Ratify |

7. HEALTH AND SAFETY:

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| a) Fixed Wire Testing complete – reports attached. All satisfactory members to note recommendations made in the observation sections. | Decision |
| Engineer replaced a burnt cable to the immersion heater whilst on site. | Information |

8. RED HOUSE CLUB c/fwd:

- | | |
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| a) Dilapidations – Notice for repairs etc. c/fwd – meeting arrangements in hand | Information |
| b) Local resident's proposed new business venture using the Red House premises - e-mail dated 12/07/18 – attached. Members to note this proposal is not put forward by the RHC Committee. RHC lease expires in 2020. | Decision |
| c) Trade & Profit & Loss Account as at 1 st January 2018 – attached | Information |

9. PURTON FOOTBALL CLUB:

- | | |
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| a) Football pitch railings – works complete. | Information |
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10. POLICE LIAISON REPORT – update from Cllr Law

Information

11. CENTRE GROUNDS:

- a) Boundary hedgerow/trees c/fwd – (RT,EW,NH) WP met on site with Community Payback Group. WP to guide the meeting through the agreement. **Decision**
- b) Putting Green:
 - Vandalism of flags – CR 54180059345 – Swindon Advertiser - article attached **Information**
 - Local resident has offered his services to reinstate putting green – detail at the meeting **Decision**
 - Putting Green perimeter hedge reduced in height to 4ft. to aid CCTV coverage of the area **Information**
- c) Village Centre Information Sign c/fwd. Sign order on hold due to uncertainty with Kiosk **Information**

12. CHARITIES REVIEW c/fwd:

- a) Update from the Chair **Information**
- b) Annual Meeting with all the Centre Clubs – date? **Decision**

13. CHARITY COMMISSION:

a) Updates – (copies with the Secretary):

- **Press Releases:**
 - Commission appoints Interim manager at Capricorn Animal Rescue and sanctuary
 - New charity Investigation: Livingstone House Mother of the Harvest Ministries
 - Address serious governance failures, RSPCA leaders warned
 - Charity regulators hold governance review of SORP making process
 - Regulator appoints Interim manager at Essex Islamic Academy
 - Commission announces class investigation into two independent school charities
 - Military charity successfully reconstructed as a result of charity regulator’s Inquiry
 - Charities must better communicate to the public through their annual reports and accounts, urges regulator
 - Regulator appoints interim manager at independent special school charity
 - Console Suicide Prevention Limited: notice of intention to order charity to wind up
 - Charity regulator finds serious failings at unregistered organisation
 - £25 million accounted for after charity regulator intervenes
- **Transparency data:**
 - Charity Commission trade union facility time (April 2017 to March 2018)
 - Accounts monitoring: small charity annual reports and accounts meeting the reader’s needs
 - Grenfell Tower fire: charitable funds raised and distributed
- **Guidance:**
 - How the charity commission assesses waiver applications and makes a decision
 - Automatic disqualification: guidance for charities
 - Charity commission Privacy Notice for prospective employees, workers and contractors
 - Prepare a charity annual return
 - Change your charity structure
 - Check if a new charity is the best option
- **Decision:**
 - RSPCA: official warning



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Charity case report: Yorkshire Mesmac
Charity Inquiry: The Veterans Charity
Charity Inquiry: 1st Knight Military charity
Charity case report: Imamia Mission London (UK)
Charity Inquiry: global Welfare Project
Charity Inquiry: double defaulter charities between April 2017 – March 2018

- **News story:**
Charity automatic disqualification rules: changes to the law
Start preparing now for the 2018 charity annual return
You can now submit your 2018 charity annual return online
- **Government response:**
Regulator welcomes international Development Committee report into sexual exploitation and abuse in the aid sector
- **Consultation outcome:**
Charities that are connected with non-charitable organisations: maintaining your charity's separation and independence
- **Collection:**
Charity Commission alerts, decisions, reports and statements

14. CIRCULARS – (copies with the secretary)

- NCVO – update for August
- Charity Clarity – July, August and September newsletters
- Wiltshire Community foundation – Community Pride Awards

15. NEWS FROM THE TRUSTEES?

16. PRESS STATEMENT?