



PURTON INSTITUTE AND VILLAGE HALL CHARITY Reg. No 203202

Parish Councillors are summoned to attend a Meeting of the Trustees for Purton Institute and Village Hall Charity which will be held at the Village Hall, Station Road, Purton on **Monday 29th October 2018 following on from the Trustee meeting for Purton War Memorial and Village Centre Reg. No 305562.**

Date: Wednesday 21st November 2018

Signed: Teresa Hartshorn
Charities Secretary

TRUSTEE BODY:

Councillors: G Greenaway, P Grigg, H. Hicks, N. Hooper, J A Hurwood, K. Law, S. Matthews, V. McKerrow, Jim Reid (Co -opted November'18), S Relfe, R Thomas (Chair), E. Wilson, E Seabrook, G Seabrook

NB Scott Harflett has resigned from Council

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

THE CHARITY'S OBJECTIVES:

Promote the moral, social and intellectual welfare and the rational recreation of the inhabitants and visitors to the parish of Purton and their friends in such a manner as the trustees for the time being should from time to time direct or sanction and secondly to be used (subject to the control and discretion of the trustees for the time being) by all political parties religious denominations and others for the purpose of religious, social, political and other meetings which properly could be held in place of the kind.

PUBLIC QUESTION TIME:

Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.

All mobiles phones to be on silent or switched off during meetings and not to be used unless in an emergency

AGENDA

1. RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE?



2. DISPENSATION REQUESTS?

Members to consider any requests received for dispensation and record reason and decision.

3. DECLARATION OF INTERESTS?

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. FINANCE:

a) Purton Magazine Advertising 2019 – renewal £100 **Decision**

5. MISCELLANEOUS:

a) Transfer of bookings – at the Clerk’s discretion working on the following criteria:

- Charity/community hire only
- New date set within the financial year **Ratify**
- Resident’s letter – attached **Decision**

b) Stage curtain winder – non-operational c/fwd

PADS have offered to repair the stage curtain winder/repair – detail at the meeting **Ratify**

c) Banner – wording attached for approval **Decision**

d) PADS: request permission to erect tower and stage extension on Sunday 6th January’19 between 10am and 2 pm **Decision**

e) Vastern Lodge – complaint received that there is insufficient lighting around the Institute and courtyard for hirers collecting and depositing keys during the hours of darkness.

6. REVIEW OF THE CHARITIES c/fwd:

The Secretary has spoken in person and written to the following regarding seeking advice and professional help to carry out a complete review of the charity and possible merger of the charities:

- Council’s Solicitor
- Community First
- Willow Charity Consulting UK

Update at the meeting.

7. CHARITY COMMISSION:

a) Updates – (copies with the Secretary):

- **Press Releases:**

Commission announces Class Inquiry into two connected charities

- **Transparency data:**
- **Guidance:**

Change charity financial year privacy notice

- **Decision:**
- **News story:**



Changes to how you update your charity details

- **Government response:**

Updated guidance to support trustee decision-making

- **Consultation outcome:**
- **Collection:**

8. CIRCULARS – (copies with the secretary)

a) Community First ‘Headlines - Autumn 2018

9. NEWS FROM THE TRUSTEES?

10. PRESS STATEMENT?