



**COUNCIL MEETING**

Parish Councillors are summoned to attend the meeting of Purton Parish Council to be held at the Village Hall, Station Road, Purton on **Monday 11<sup>th</sup> June 2018, commencing at 7.00 p.m.**

Wednesday 6<sup>th</sup> June 2018

Signed : Clerk to the Council  
Deborah Lawrence

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.*

**Public Questions Time** - *Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.*

*All mobiles phones to be on silent or switched off during meetings and not to be used unless in an emergency.*

**AGENDA**

**1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

**2. DECLARATION OF INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

**3. DISPENSATION REQUESTS**

To receive and consider any requests for dispensation.

**4. MINUTES OF PREVIOUS MEETING**

To receive and approve the minutes of the Council meeting held on Monday 14<sup>th</sup> May 2018 .  
**ATTACHED**

**For noting :** Purton Institute and Village Hall Charity Monday 26<sup>th</sup> March 2018 **ATTACHED**

**5. PUBLIC QUESTION TIME**

Members of the public are invited to make representations to Purton Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960.



6. **UNITARY COUNCILLORS REPORT** - No report available prior to generation of agenda. Verbal update at meeting.

7. **FINANCE**

- a) To receive and approve the Income and expenditure sheets for May 2018 (attached for members consideration) **ATTACHED**
- b) To agree to a transfer of £20000 from our Nationwide Account to meet the Councils expenditure for the month.
- c) Bank Reconciliation as at 31<sup>st</sup> May 2018

<b>As at 31st May 2018</b>	Current	Business Saver	Fixed Term	Total
	Account	Account	Deposit	
Balance per Bank Statement	£23,111.82	£210,333.87	£80,000.00	£313,445.69
<i>Less unrepresented items</i>	£ -	£ -		£ -
Balance per Cash Book	<b>£23,111.82</b>	<b>£210,333.87</b>	<b>£80,000.00</b>	<b>£313,445.69</b>

- d) Internal Audit Report – Council to consider and formally note the Internal Audit Report 2017-18 which has no formal recommendations or concerns. **ATTACHED**
- e) **Parish Council Annual Accounts**  
Council to consider the AGAR (Annual Governance and Accountability Return)  
Items to be signed by the Chair of Council following Council approval at the meeting to include:
  - Income and Expenditure Account for 2017/18
  - Balance sheet as at 31<sup>st</sup> March 2018
  - Supporting Statement of the Accounts 2017/18

8. **AREA BOARD** – An update from Councils representative Chairman Ray Thomas.

9. **NEIGHBOURHOOD PLAN** Update from Chairman of Council Ray Thomas.

10. **PLANNING and HIGHWAYS**

- a) For information – Appeal by Hills homes, Pavenhill – Refusal **ATTACHED**
- b) **Appeals** – Cotswolds Heights, Greenhill. For information only. **ATTACHED**
- c) Temporary Road Closure – B4042 Swindon Road (part) Malmesbury without Lea and Cleverton. Effective from 25<sup>th</sup> June. **ATTACHED**
- d) For information – Pedestrian Crossing B4534 Purton Road. Notice of consultation. **ATTACHED**
- e) For information and comment : Email from local resident regarding Housing Supply. **ATTACHED**
- f) Briefing Note on Wiltshire Councils Housing Site Allocation Plan 355 **ATTACHED**
- g) For information : Manor Hill Farm, Purton – enforcement are now satisfied that the visibility splays and planting are in line with the planning granted and the file is now closed. **ATTACHED**
- h) For information – Barkimber Kennels, 7 Packhorse, Purton – alleged unauthorised shop and retail sales in breach of N/12/03529/FUL **ATTACHED**



## PURTON PARISH COUNCIL

- i) **To consider the following application which have been circulated in advance via email to all Councillors to review before the meeting :-**

18/04692/FUL The Manor Hill Coach House, Purton – single storey extension to side elevation

18/04375/FUL 46 Station Road, Purton – single storey side extension

18/04387/FUL 23 Highridge Close, Purton – single storey front and rear extension and garage conversion

18/05078/FUL Barn, Lower Pavenhill, Purton – prior approval of proposed change of use of agricultural building to a dwelling house (use class C3) and for associated operational development – steel framed Dutch hay barn to dwelling

18/04069/VAR Parkgate Farm Waste Management Facility, Mopes Lane, Purton – variation of condition 15 relating to operational hours.

18/12226/ADV Purton Parish Council, Village Centre – Erection of a free standing double sided post and panel sign

18/04278/FUL 7 Witts Lane, Purton – First floor extension over existing ground floor extension

18/03945/VAR Land at Ridgeway Farm, Purton – removal of condition 12 of planning permission 17/03069/FUL to remove the requirement for evidence of dwellings achieving an energy performance at or equivalent to level 4 of the code of sustainable homes

18/04611/FUL Land at Blackfords, Greenhill – Demolition of existing stables and construction of new stables, relocation of approved arena, construction of a new Dutch Barn new access and associated works

18/04165/VAR Land adjacent to Mardrea, The Hyde, Purton – Variation of condition 2 of planning permission 17/01716/FUL to allow for amendments to style and appearance of the roof

### 11. CAT-G COMMUNITY AREA TRANSPORT GROUP

- a) Council to consider a request from Councillor Lay and a resident regarding signage at the top of the hill at Pavenhill. **ATTACHED**
- b) Councillor Briefing Note 357 – CATG meetings review **ATTACHED**
- c) The Peak – community engagement – schools request to help with Crossing Patrol. Clerk and Chairman to advise.

### 12. RIGHTS OF WAY AND OPEN SPACES

- a) For information : Brockhurst Meadow Orchid Viewing- 16<sup>th</sup>-25<sup>th</sup> June inclusive – access via Footpath 43.
- b) Next informal rights of way meeting to be held on Wednesday 18<sup>th</sup> July 2018 at the Village hall from 10am.

### 13. LONG GROUND MAINTENANCE

Council to consider quotation for grass cutting reference minute 135/18(c) **ATTACHED**

### 14. OPERATIONAL FLOOD WORKING GROUP (OFWG)

For information – Flood Warning Area updates. **ATTACHED**



**15. CALENDER OF MEETINGS**

Minute reference 116/18 proposal to review meetings in September, but due to proposed changes to Play Areas, this item has been brought forward for consideration now.

- a) To consider a change in Play Area meetings to run prior to Burials meetings on a quarterly basis in order to reduce the number of meetings held within the year and make better use of time and Councillors effectiveness.
- b) Pending the decision to (a) above, Council to consider adopting the schedule of meetings for 2019. **ATTACHED**

**16. FOR INFORMATION**

- a) Causal Vacancy Notice – Co-option of new vacancy available. **ATTACHED**
- b) For information : Minute ref : 92/18 – tree has been planted in memory of resident who was instrumental in aiding the works within the Dingle.

**17. EXCLUSION OF PUBLIC AND PRESS**

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

**18. PURTON TENNIS CLUB LEASE – LAND AT CHURCH STREET**

Council to consider the lease and if acceptable signature agreement. **ATTACHED**

**19. THE DINGLE ACCESS**

Clerks verbal update.