



**PURTON WAR MEMORIAL AND VILLAGE CENTRE CHARITY  
Reg. No 305562**

Minutes of the meeting of the Trustee for Purton War Memorial and Village Centre Charity Reg No 305562 held at the Village Hall, Station Road, Purton on **Monday 29<sup>th</sup> January 2018.**

**Trustees present:**

Councillors: P Grigg, S. Harflett, H. Hicks, S. Matthews, V. McKerrow, R Thomas (Chair), E Wilson

**Officers present:**

Teresa Hartshorn, Secretary, recording the minutes

**Members of the public present:** None present

**Meeting commenced at 20.01hrs.**

Members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights, and all mobile phones to be on silent or switched off during meetings and not to be used unless in an emergency.

*Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.*

**AGENDA**

**01/18. RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

Cllrs: G.Greenaway N. Hooper J A Hurwood, J Hurwood, K. Law

**Absent:** Cllr M Rogers

**0218. DISPENSATION REQUESTS:**

None requested.

**03/18. DECLARATION OF INTERESTS:**

Members were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.





None declared.

**04/18 PUBLIC QUESTION TIME:**

No members of the public present

**05/18. RED HOUSE CLUB c/fwd:**

Meeting – e-mail dated 12/12/17 - circulated

**Noted**

Discussion ensued.

**Decision:**

It was **proposed** by Cllr Thomas **seconded** by Cllr Wilson and **CARRIED** a working party comprising of Cllrs Thomas, Hooper, Grigg and Wilson meet with the Red House Club one evening during week commencing 19/02/18.

**Action:**

Secretary to arrange the meeting

**06/18. CHARITIES REVIEW:**

A full and frank discussion covering all three charities took place earlier in the evening at the Trustee meeting of Purton Institute and Village Hall charity meeting.

To recap the plan is to review all three PC charities and formulate a business plan/model with a view to improve utilization of all charity premises/halls and generate more income for the Charities.

**07/18 LITERATURE ON THE TABLE** – for information – copies with the Secretary:

- a) Wiltshire Village Halls Association – News Bulletin – November/December 2017
- b) Wiltshire Community Foundation December 2017 and January 2018 Funding News and Updates
- c) Member Bulletin – January 2018

**All the above noted**

**08/18 CHARITY COMMISSION :**

- News issue 59 – available to download

**Noted**

**09/18 CHARITY COMMISSION - UPDATES** – for information – copies with the Secretary:

**Press release:**

- Duke of Cambridge to speak at Charity Commission annual public meeting
- Commission listens to charities in making changes to the annual return 2018
- New charity Investigation: Darren Wright Foundation
- Individual disqualified as trustee for 4 years after failure to evidence how charity funds were used
- Update on Wimbledon & Putney commons Conservators Inquiry
- Review your charity’s safeguarding and governance arrangements. Charity commission advises
- Young people are savvier and more generous when giving to charity at Christmas
- Safeguarding is key governance priority for all charities, says charity regulator
- New charity investigation: Grove Mountain
- New Charity investigation: Island Health Trust
- Commission receives annual £5 interim funding boost

**Decision:**





- Charity case report: Oxfam

**Transparency data:**

- Grenfell tower fire: charitable funds raised and distributed
- Inquiry statistics: cases opened 1/4/17 to 30/09/17
- Operational compliance case statistics: 1/04/17 to 30/09/17
- Grenfell Tower fire: charitable funds raised and distributed

**News story:**

- Watch out for 'Payment Diversion Fraud – keep your school funds safe
- Help us to reduce insider fraud in charities
- Regulatory alert to charities – safeguarding
- Grenfell Tower fire response: what charitable grants are available

**Research and analysis:**

**Detailed guide:**

- Prepare a charity annual return
- Protect your charity from fraud
- Change your charity structure
- Automatic disqualification rules for charity trustees and charity senior positions - circulated
- Automatic disqualification rule changes: guidance for charities – circulated
- Protect your charity from fraud – posted 22/01/18

**Consultation outcome:**

**Government response:**

**Official Statistics:**

- Charity register statistics

**Guidance:**

- How the Charity Commission assesses waiver applications and makes a decision – circulated

**Speech:**

- Helen Stephenson CBE speech at Charity Law association's Annual Conference

**All the above noted**

**10/18 NEWS FROM THE TRUSTEES:**

No items mentioned.

**11/18 PRESS STATEMENT:**

No press statement released from the meeting.

**There being no further business the meeting closed at 20.05hrs.**

**Signed.....Date.....**

