



PURTON PARISH COUNCIL

Minutes of the meeting of Purton Parish Council held at Purton Village Hall, Station Road, Purton on Monday 10th September 2018 at 7.00 pm

Councillors present: Ray Thomas (Chairman of Council), Helen Hicks, Paul Grigg, Neil Hooper, Kevin Law, Sue Mathews, Vicky McKerrow, Sue Relfe, Emily Seabrook and Grant Seabrook.

Officers Present: Deborah Lawrence (Clerk)

Unitary Councillor: Jacqui Lay

Members of the Public: Three members of the public

178/18 **To accept and receive apologies for absence**

Apologies were received and accepted from Councillors Julie-Ann Hurwood, Jamie Hurwood and Elizabeth Wilson.

179/18 **Declaration of Interest**

Councillors Paul Grigg, Neil Hooper and Helen Hicks declared a non pecuniary interest in item 12 regarding The Paddock to be considered this evening, both were **Noted** and neither party were asked to leave but were not to participate or vote.

180/18 **Dispensation Request**

None requested or considered.

181/18 **Minutes of Previous Meeting**

The minutes of the Council meeting held on Monday 9th July 2018 were agreed and signed as a true record **Proposed** by Councillor Sue Relfe, seconded by Councillor Paul Grigg with all those present in favour.

The following minutes were **ratified** :

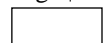
Play Area and Recreation Committee minutes held on Monday 2nd July, **Proposed** by Councillor Vicky McKerrow seconded by Councillor Sue Relfe and the Burial Committee minutes held on Monday 2nd July 2018 **Proposed** by Councillor Neil Hooper seconded by Councillor Helen Hicks with all those present in favour.

The following minutes were **Noted** :

Purton Institute and Village Hall Charity meeting held on Monday 21st May.

182/18 **Co-option of Councillors**

Council considered the co-option of Emily Seabrook and Grant Seabrook, residents of Purton who meet all the legal requirements to become Councillors. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all these present in favour of co-option. Councillors Emily and Grant Seabrook were asked to join the table and duly signed their Declaration of Acceptance of Office which was signed as a true declaration by the Clerk. The Council welcomed Councillors Emily and Grant Seabrook on board and they were asked to join the meeting.





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Chairman of Council requested suspension of Standing Orders to discuss item 15(b) CATG as resident in attendance. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg with all those present in favour.

183/18 CATG

- a) Council were asked to consider a request from a resident to install a painted “bus stop” sign on the road on the High Street to avoid dangerous parking and stopping on the road directly in front of the zebra crossing. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour to support this issue at CATG for consideration.
- b) The Council considered a petition and letter from residents of The Fox regarding speed of traffic. A representative from the Fox arrive shortly after the meeting started and asked what the Council would be doing regarding the speed issue in this area and also asked what the Council does in the village regarding the speed issues. After an indepth discussion it was **Proposed** by Chairman Ray Thomas, seconded by Councillor Paul Grigg with all those present that the following action would be taken.
 - i) Request a metro count on the Fox to determine the speed, ii) arrange for all foliage around speed signs to be cut back to allow clear visibility as the resident stated they were overgrown and iii) letters to all landowners asking them to keep their hedging/boundaries clear of signs.Once the statistical information from the Metro Count has been received and the other points collated the Council will then review and determine suitable action.

The resident did not feel the Council were taking sufficient action and would report back to the residents in that manner.

Chairman of Council Ray Thomas **Proposed** that Council return back into session and re-instate Standing Orders, seconded by Councillor Paul Grigg with all those present in favour.

184/18 Public Question Time

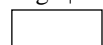
No other questions were asked and all members of public left at this point.

185/18 Unitary Councillors Report

Councillor Jacqui Lay gave a verbal update on matters currently in the forum. Council thanked Jacqui for her report and **Noted** the information.

186/18 Finance

- a) Income and expenditure sheets for July and August 2018 were received and **Approved**, **Proposed** by Councillor Neil Hooper, seconded by Councillor Sue Relfe with all those present in favour.
- b) Council agreed to the transfer of £15,000 from the Nationwide account to meet the Councils expenditure for September. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Grigg with all those present in favour.
- c) The Investment Bond has been reinvested with Hampshire Bank as per minute 163/18. **Noted.**
- d) Due to the current internet connection being lost at the Village Centre for our CCTV, the Council had to install a new supply which will cost approximately £17.50 per month. The Clerk has actioned this and requested ratification by Council as a non budgeted cost but essential works. It was **Proposed** by Chairman of Council Ray Thomas, seconded by





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Councillor Neil Hooper with all those present to agree this necessary expenditure and ratify the Clerks action.

- e) Council bank reconciliation for 31st August 2018 was duly **Noted**.

187/18 Area Board

- a) Council were asked to consider the replacement of a Finger Post/Sign post on Church End/Manor Hill which has decayed. It was agreed, **Proposed** by Councillor Kevin Law, seconded by Councillor Paul Grigg with all those present in favour that the Clerk source options for repair and if required an application to Area Board.
- b) A request from a resident to the Royal Wootton Bassett and Cricklade Area Board, Issue No 6455 to consider a 20mph speed limit along the Hyde was considered in detail. It was **Proposed** by Chairman of Council Ray Thomas seconded by Councillor Neil Hooper with all those present in favour not to support this Issue.

188/18 Neighbourhood Plan

The Chairman of Council Ray Thomas advised that a tentative date of 1st November had been set for the referendum. Adoption of this plan will ensure a 25% of all future planning CIL contributions rather than the current 15% plus the security of where planning will be addressed in Purton. Full details will be available shortly. **Noted**.

189/18 Poppies for Remembrance

Council considered a request from a group of residents to decorate the trees/shrubs around the Cenotaph in knitted poppies for the Centenary event in November. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those in present to agree. It was also suggested that we advertise on Social Media.

190/18 The Paddock

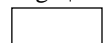
Council considered a request for fencing, activity posts and changes to the Paddock to allow all community groups access to the stream and area for forestry/wildlife activities. It was **Proposed** by Councillor Sue Relfe, seconded by Chairman of Council Ray Thomas, with all those present in favour that we work with the staff to a sum of £1000. Any expenditure over that amount would have to be fund raised by the groups to complete.

191/18 Electoral Boundary Commission Review

Council have received information relating to the above review and it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Vicky McKerrow with all those present that a meeting is arranged with Councillor Jacqui Lay to give boundary details, including numbers so that the Council can make comment if they feel appropriate. The Clerk will liaise with Councillor Lay to arrange.

192/18 Planning and Highways

- a) The following applications were considered and commented as follows:
18/07352/FUL – 73 Pavenhill, proposed detached garage. **No objection** was raised, however comment made that a turning circle must be included to allow safe exit from the site.
18/07196/FUL – Dairy Farm, 17 Stoke Common Lane, Purton Stoke. Internal renovations to Dairy Farm house, to renovate and restore the farm house with a sympathetic and considerate approach to conserve and display the period features of the original building which is in need of repair, and to bring the modern additions and extensions in to a style more in keeping with the





vernacular of the period of the building. To replace in rotten beams where a mix of materials has been used and secure the building structurally. Replace rotten joists and water damaged chipboard floors. Rebuild modern partition stud walls. No changes to the old part of the building or any aspect viewed from the exterior of the property boundary. Remove modern upvc conservatory and replace with heritage style conservatory/orangery to the rear. **No objection** was raised.

18/07357/LBC – Dairy Farm, 17 Stoke Common Lane, Purton Stoke. Internal renovations to Dairy Farm house, to renovate and restore the farm house with a sympathetic and considerate approach to conserve and display the period features of the original building which is in need of repair, and to bring the modern additions and extensions in to a style more in keeping with the vernacular of the period of the building. To replace in rotten beams where a mix of materials has been used and secure the building structurally. Replace rotten joists and water damaged chipboard floors. Rebuild modern partition stud walls. No changes to the old part of the building or any aspect viewed from the exterior of the property boundary. Remove modern upvc conservatory and replace with heritage style conservatory/orangery to the rear. **No objection** was raised, however the building must remain as part of the curtilage of the dwelling and not be sold ancillary at any time.

18/07946/FUL- 35 Stone Lane, Lydiard Millicent, Demolition of outbuilding and swimming pool and erection of 1.5 storey outbuilding. **No objection** was raised.

18/07972/FUL – 6 Lower Pavenhill, Erection of replacement dwelling and garage. **No objection** raised.

18/08015/FUL – Montana House, Pavenhill Proposed rear extension. **No objection** was raised.

- b) Councillors were asked to consider the following applications considered under delegated powers due to no meetings being held in August. Chairman of Council Ray Thomas, **Proposed** their acceptance, seconded by Councillor Neil Hooper with all those present in favour.

18/06091/FUL – 4 Shaftsbury Close, Single storey rear extension over existing conservatory footprint. Under delegated powers, Purton Parish Council raised **No Objection** to the Single storey rear extension over existing conservatory footprint.

18/06334/FUL – Land at Lower Pavenhill, New entrance to site. Under delegated powers, Purton Parish Council raised **No Objection** to the new entrance to the site however comment was made that gates need to be set back to allow vehicles to pull safely off of the road when entering the site.

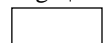
18/06383/FUL – 12 Ringsbury Close, Proposed single storey rear extension, loft conversion and front extension and roof extension to garage. Under delegated powers, Purton Parish Council raised **No Objection** to proposed single storey rear extension, loft conversion and front extension and roof extension to garage.

18/06076/FUL – 31 Cob Hill, Change the external material of property. Under delegated powers, Purton Parish Council raised **No Objection** to change the external material of property.

18/06326/VAR – Land at Ridgeway Farm, Land off Purton Road Variation of condition 4 of planning permissions **N/10/04575/OUT** and **14/05859/REM** to allow a change of the conservation kerbs around planters to 150mm kerbs. Under delegated powers, Purton Parish Council raised **No Objection** to the variation of condition 4 of planning permissions **N/10/04575/OUT** and **14/05859/REM** to allow a change of the conservation kerbs around planters to 150mm kerbs.

18/06382/FUL – 3 Bunce Court, Proposed two storey side extension. Under delegated powers Purton Parish Council raised **No Objection** to the proposed two storey side extension.

18/06148/FUL – 9 Pavenhill, Retrospective minor amendments to workshop/studio 16/11701/FUL inclusive of; addition of velux windows, installation of WC & windows, timber cladding of building instead of render, installation of rear door. Under delegated powers Purton





Parish Council **supported** this Planning Application for Retrospective minor amendment to workshop/studio **16/11701/FUL** inclusive of addition of velux windows, installation of WC & windows, timber cladding of building instead of render, installation of rear door subject to the following condition that the building is to stay in ownership of the main curtilage and not to be sold as a separate dwelling.

18/06789/FUL – Beechley Fields, Beechley Fields Arabians, Ravensroost Road Minety. Change of use from the keeping, stabling and breeding of horses for commercial purposes to a mixed use comprising the keeping, stabling and breeding of horses for commercial purposes, and the keeping and breeding of dogs for commercial purposes, together with the erection of 4 no. dog exercise pens, and the construction of a permanent equine workers dwelling.

Under delegated powers Purton Parish Council raised **No Objection** to change of use from the keeping, stabling and breeding of horses for commercial purposes to a mixed use comprising the keeping, stabling and breeding of horses for commercial purposes, and the keeping and breeding of dogs for commercial purposes, together with the erection of 4 no. dog exercise pens, and the construction of a permanent equine workers dwelling. Comments were made that Noise, Traffic and Materials should be taken into consideration.

18/06759/FUL – Folly Down Farm, Packhorse, Proposed isolation stables & hay barn.

Purton Parish Council raise **No Objection** to the proposed stables and hay barn. **Comment** : In considering this application concerns were raised that this site stays as a private concern and does not become commercial as this would add increased traffic leaving the site on to an already very busy road.

18/06610/FUL - Lower Pavenhill, New entrance to site and hard standing. Under delegated powers Purton Parish Council raised **No Objection** to the new entrance to site and hard standing.

18/06954/FUL – 2 Newths Lane, Purton Stoke, Proposed garage & hobbies room. Under delegated powers Purton Parish Council raised **No Objection** to the proposed garage & hobbies room.

18/06993/FUL – Barkimber Kennels, 7 Packhorse, Change of use of ancillary retail sales to include ice creams, soft drinks, pre-packed cakes and small homemade ceramic items, advertisement consent for the small “sandwich board” sign currently used to advertise such sales. Under delegated powers Purton Parish Council raise **No Objection** to the above application however concerns were raised over an increased number of vehicles entering and exiting the site on to a very busy road.

18/06774/FUL – Restrop Farm, Restrop Road, Erection of a single-storey link between dwelling and ancillary barn. Under delegated powers Purton Parish Council raised **No Objection** to the erection of a single-storey link between dwelling and ancillary barn.

18/07054/LBC – Restrop Farm, Restrop Road, Erection of a single-storey link between dwelling and ancillary barn. Under delegated powers Purton Parish Council raised **No Objection** to the erection of a single-storey link between dwelling and ancillary barn.

c) Granted Applications were **Noted** as follows.

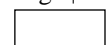
18/04692/FUL – The Manor Hill Coach House. Single storey extension to side elevation.

Approve with conditions.

Land adjacent to Mardrea, The Hyde. Variation of condition 2 of planning permission

17/01716/FUL to allow for amendments to the style and appearance of the roof. **Approve with conditions.**

18/04069/VAR – Parkgate Farm Management Facility Mopes Lane. Variation of condition 3 of N/08/07022 relating to operating hours. **Approve with conditions.**





18/03799/FUL – 7 Locks Lane. Convert existing building to dependant relative annexe.

Approve with conditions.

18/05666/FUL – Bagbury Green Farmhouse. Bagbury Lane. Proposed erection of attached garage/link and associated works (resubmission of 17/00474/FUL) **Approve with conditions.**

18/04900/FUL – 10 Waite Meads Close. Single storey rear extension. **Approve with conditions.**

18/05326/FUL – 2 Water Field. New garden room extension to replace existing conservatory; removal of first floor dormer replaced with new window; replacement first floor windows to rear elevation; new window to ground floor side elevation; replacement rainwater goods to rear elevation **Approve with conditions.**

18/06091/FUL – 4 Shaftsbury Close. Single storey rear extension over existing conservatory footprint. **Approve with conditions.**

18/06383/FUL – 12 Ringsbury Close. Proposed single storey rear extension, loft conversion and front extension and roof extension to garage. **Approve with conditions.**

d) Refused Applications were **Noted** as follows:

18/04624/FUL – Upper Dudgeamore Farm. Proposed conversion of rebuilt former agricultural building to a two-bedroom annex and Associated work, (Part Retrospective)

18/05078/PNCOU – Barn – Lower Pavenhill Prior approval of proposed change of use of agricultural building to a dwelling house (use Class 3), and for associated operational development – steel framed Dutch hay barn to dwelling

e) Councillors **Noted** the Appeal Decision : APP/Y3940/D/18/3196917 Cotswold Heights, Greenhill, Royal Wootton Bassett, Swindon SN4 8EH – Permission GRANTED via appeal process.

f) Councillors **Noted** the unauthorised stables, post box and sign at Vastern Hill. The owner is in liaison with the Enforcement Officer at Wiltshire Council.

g) For information a report of unauthorised development at Matins Barn Braydon was **Noted.**

h) **Wiltshire Council Briefing Note 361 – Substantive Highways Scheme Fund** – bid application process for 2018/19. **Noted**

i) **Road Closure Notice** – Bagbury Lane (part) – 11th – 14 September. **Noted.**

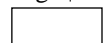
j) **Community Led Housing for Communities Week** – An opportunity to learn more about the above – circulated via email prior to meeting due to timescales. At this point no Councillor wished to attend. The information was **Noted.**

193/18 Rights of Way and Open Spaces

a) Council considered a letter from a resident regarding changes at Mud Lane instigated by the landowner. The Council fully supported the concerns raised by the resident and it was **Proposed** by the Chairman of Council, seconded by Councillor Sue Matthews with all those present in favour that we ensure the Enforcement Officer at Wiltshire Council who has been informed, is aware and if permission gained from the originator of the letter, that this is also sent across.

b) A thank you letter from the footpath team was **Noted.**

c) The Informal Rights of Way report was **Noted.**





194/18 **Grounds Maintenance**

- a) Council considered paint options for the bus shelters in the village and it was agreed to choose RAL 5005 (blue), **Proposed** by Chairman of Council, seconded by Councillor Neil Hooper with all those present in favour.
- b) Council considered a quotation for a tree survey to be carried out; it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those in favour to agree these works and costs of £750.00.

195/18 **GDPR**

Council considered and **Approved** a list of Inventory of Personal Data Captured and stored by the Council, **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour of its adoption.

196/18 **Local Councils Award Scheme**

Council reviewed and agreed the information contained to send to the Wiltshire Association of Local Councils Award Scheme, **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Helen Hicks with all those present in favour.

197/18 **Community Speed Watch**

- a) Monthly Briefing **Noted**.
- b) Council considered as report and request from Councillor Paul Grigg to expend funds on the purchase of a battery and associated items to test a donated Speed Indicator Device. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present to purchase the items required to test and report back to Council.

198/18 **Purton Youth Club**

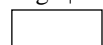
The Clerk advised that a disappointing start to the first date of 5 children. It was **Proposed** by Councillor Sue Relfe, seconded by Councillor Paul Grigg with all those present in favour that we change the age from 9-11 to Key Stage 4-7 to allow the younger children of that year group to attend. .

199/18 **Electronic Working**

- a) Councillors were asked to consider options for hardware use when the Council move to electronic working. It was **Proposed** by Councillor Neil Hooper, seconded by Councillor Paul Grigg with all those present in favour that the Council would purchase an iPad and Laptop and ask our two new Councillors Emily and Grant Seabrook to test and report back to the next meeting. Once reported we can then purchase and move forward asap to aid the administration of this process.
- b) Council was presented with an option for change of supplier for telecommunications with cloud hosting due to our current supplier changing our contract which will mean a large financial increase to the Council. It was **Proposed** by Councillor Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour that we contact our current supplier to ask for a comparison cloud hosted quote and then revisit once all information is available.

200/18 **Christmas Lights Project**

The Clerk advised that we have purchased sufficient lights for the Village Hall/Institute Building along with a small donated tree, alternative lights at the Millennium Hall and the trees at Pavenhill Shops will be lit. There is a small amount of budget left and it was **Proposed** by Councillor Neil Hooper, seconded by Chairman of Council Ray Thomas with all those present in favour that we have an official lights





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switching ceremony for the Village Hall with mulled wine, mince pies etc and possible choir pending dates and availability.

201/18 **For Information**

- a) Wiltshire Council Briefing Note 367 – Economic development and planning. **Noted.**
- b) Wiltshire Council Briefing Note 365 – Green paper for social housing, rough sleepers. **Noted.**

202/18 **Exclusion of Public and Press**

As certain items were expected to include the consideration of exempt information Purton Parish Council RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

a) **Councillor Update**

Council **Noted** the information which was passed to Wiltshire Council as an agreed resolution to issues outstanding. Appendix A is not in the public domain and details the Councils discussions which are withheld due to the sensitivity and personal information contained.

b) **Sale of Land at Reids Piece**

Council considered the information contained in the Clerks report and agreed a course of action. Appendix A is not in the public domain and details the Councils discussions which are withheld due to the sensitivity and data contained.

There being no further business the meeting was closed at 9.45 pm

Dated

Signed.....

