



PURTON PARISH COUNCIL

BURIALS COMMITTEE MEETING

Councillors are summoned to attend a Meeting of the Burials Committee which will be held at the Village Hall, Station Road, Purton on **Monday 2nd July 2018 at 7.45pm**

Committee Members : Councillors: Neil Hooper (Chairman), Geoff Greenaway, Helen Hicks, Jamie Hurwood, Sue Matthews and Ray Thomas

A handwritten signature in black ink, appearing to read 'Deborah Lawrence'.

Wednesday 27th June 2018

Signed : Clerk to the Council
Deborah Lawrence

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

Public Questions Time - Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.

All mobiles phones to be on silent or switched off during meetings and not to be used unless in an emergency.

AGENDA

1. TO APPOINT A VICE CHAIRMAN

Committee to appoint a Vice Chairman, all nominations to be seconded.

2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. MINUTES OF PREVIOUS MEETING

To approve and sign the minutes dated Monday 5th March 2018 ratified at the full Council meeting held on Monday 12th March 2018. **ATTACHED**



5. PUBLIC QUESTION TIME

Members of the public are invited to make representations to Purton Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960. Please state your name and address for the records.

6. BURIAL STATS

Report for February – June 2018. **ATTACHED**

7. FINANCE

Finance sheets, funds available 2018/19 **ATTACHED**

8. PROJECTS 2018-19

Entrance to Cemetery

The area has now been revamped utilising gravel from the previous overhaul of the cremated remains section and following discussions on memorial stones, all those wishing to add a tribute have been contacted. No one wishes to take up the offer at this point. The area will remain clean and tidy and optional for future memorials.

Garden of Remembrance

Council to consider removing the grass/mossed area around the sun dial and replacing with good quality weed suppressant and gravel the same as the bottom section. Clerks verbal report.

9. ST MARYS CHURCHYARD

- a) For info : Churchyard Trees – we are awaiting negotiation between the tree surgeon and the Church as to when the works agreed can be carried out.
- b) Award from Diocese of Bristol for The Care of Churches – working together.

10. MEMORIAL SAFETY PROGRAMME WITHIN PURTON CEMETERY

- a) For information : The Cemetery was tested in full with no major issues. All those headstones that were slightly loose have been written too with a small percentage still outstanding.
- b) For information : A training provider has been sourced to train our new groundsman later in the year on memorial safety. After training we will arrange a date with the Diocese and Church to start memorial testing. (£500 cost for training).

11. PURTON CEMETERY REGULATIONS

Committee to consider annual review of the regulations. No changes currently highlighted. Consideration for future reference of Long Ground. **ATTACHED**

12. LONG GROUND UPDATE

- a) For information : full report submitted to Council on land suitability.
- b) Environmental Services response awaited before we decide on usage.
- c) First grass cut has been arranged by local farmer. This will require regular upkeep.

13. FOR INFORMATION

- a) England child burials and cremation fees to be waived. **ATTACHED**
- b) Committee adopted the document relating to the maintenance and responsibility of the Churchyard, dated July 2005 and has been duly signed by the Church and Council.