



## PURTON PARISH COUNCIL

### Minutes of the Burial Committee Meeting held on Monday 2<sup>nd</sup> July 2018 at Purton Village Hall, Station Road, Purton commencing at 7.45pm

**Committee Members Present :** Councillors Neil Hooper (Chairman), Helen Hicks, Jamie Hurwood and Susan Matthews

**Officers Present :** Deborah Lawrence, Clerk

12/18 **Appointment of Vice Chair of Burials**

Councillor Sue Matthews nominated, which was seconded by Councillor Neil Hooper, that Councillor Jamie Hurwood is Vice Chair of Burials with all those present in favour.

13/18 **Apologies for Absence**

Apologies for absence were received and accepted from Chairman of Council Ray Thomas.

14/18 **Declarations of Interest**

None received.

15/18 **Minutes of Previous Meeting**

Members agreed that the minutes of the meeting held on Monday 5<sup>th</sup> March 2018 which were ratified at the Council meeting held on Monday 12<sup>th</sup> March 2018 were to be signed as a true record. **Proposed** by Councillor Sue Matthews, seconded by Councillor Neil Hooper with all those who were attendance in favour.

16/18 **Public Question Time**

No members of the public or press were present.

17/18 **Burial Stats**

The Clerk presented the meeting with statistics of both full and cremated remains interments along with memorial requests from February to June 2018. Members **NOTED** the information.

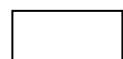
18/18 **Finance**

Finance sheets of funds available 2018/19 were **NOTED**.

19/18 **Projects 2018-19**

**Entrance to Cemetery** – the Clerk updated members on the completion of the area and advised that we have now offered slate/stone memorials on this section but to date no one has come forward. **Noted**.

**Garden of Remembrance** – The Grounds team have requested Councillors to consider removing all the grass/moss and replacing with gravel and edging in line with works recently carried out at the old cremation section. It was **Proposed** by Councillor Neil Hooper, seconded by Councillor Sue Matthews with all those present that they would independently view the area and report back at the next meeting their views.





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### 20/18 St Marys Church

- a) The works to the trees is pending a suitable date with the tree surgeon and the church. **Noted**
- b) The Clerk advised that a working initiative with the Church and the Parish to gain Diocese approval for the above tree works had gained an award of recognition from the Bristol Diocese signed by the Archdeacon of Malmesbury for joint working. The committee thanked the staff for the work involved and requested this information be posted publically and the award framed. **Noted.**

### 21/18 Memorial Safety Programme within Purton Cemetery

- a) Update on memorial testing to advise still a few outstanding repairs required but nothing that will cause immediate danger. The grounds staff will monitor and report. **Noted**
- b) A training provider for memorial testing has been sourced for the new grounds man. A date will be arranged for later in the year then liaison with the Church and Diocese gain approval to carry out the testing. **Noted.**

### 22/18 Purton Cemetery Regulations

The committee considered the regulations review. Councillor Jamie Hurwood wished consideration to be given to wording changes regarding options for burial and the Equality Act. As no determination of what needs to be changed could be made after discussion, it was **Proposed** that Councillor Hurwood would send a form of words to the Clerk who would check with the ICCM as to their suitability for use, seconded by Councillor Neil Hooper with all those in favour.

### 23/18 Long Ground

- a) For information the committee was informed that submission of the report was received at Full Council. **Noted**
- b) For information we are awaiting a response from Environmental Services as to a definite response as to usage. **Noted.**
- c) For information we have gained a FOC cut of the ground from a local farmer who wishes to take the grass for feed. **Noted.**

### 24/18 For information

- a) Councillors **Noted** the waiving of child burial fees for England.
- b) Councillors **Noted** the signed agreement between St Marys Church and Purton Parish council regarding maintenance of the churchyard.

There being no further business the Chairman thanked the committee and the meeting closed at 8.30pm.

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Chairman Signature

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Date of signature :

