



FINANCE AND GENERAL PURPOSES MEETING

Councillors are summoned to attend a meeting of the Finance and General Purposes Committee which will be held at the Village Hall, Station Road, Purton on **Monday 5th November 2018 at 7.00 p.m.**

Committee Structure : Councillors Geoff Greenaway, Neil Hooper, Julie Ann Hurwood, Susan Matthews, Vicky McKerrow, Paul Grigg and Ray Thomas (Chairman)

Wednesday 31st October 2018

Signed : Clerk to the Council
Deborah Lawrence

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.

Public Questions Time - *Members of the public are permitted to speak and ask questions during public question time. There is a limit of three minutes speaking time per person. Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council/Committee has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.*

All mobile phones to be switched off and not used unless in an emergency.

AGENDA

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

3. DISPENSATION

To consider and receive any requests from Councillors for dispensation.

4. MINUTES OF PREVIOUS MEETING

To receive and sign the minutes of the Finance and General Purposes meeting held on Monday 5th June, ratified at full council on Monday 10th July 2017. **ATTACHED**

5. PUBLIC QUESTION TIME

Members of the public are invited to make representations to Purton Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960. Please state your name and address for the records.



6. POLICY REVIEW

Council to consider the following policy review documents. **ATTACHED**
Financial Risk Assessment Register and Financial Procedures Manual.

7. FIRST DRAFT BUDGET 2019/2020

Council to consider the first draft finance budget papers. **ATTACHED**

8. FOR INFORMATION

- a) Thank you email from Dial A Ride for the £500 donation (minute ref 14/18a).
- b) Fun in the Sun activity which the Council sponsored the accommodation to the sum of £275 only had 8 children attend in the four days held (minute ref 14/18d).
- c) A thank you email has been received from Purton Stoke Planters for the continued financial support in planting the entrance to the area.