



PURTON PARISH COUNCIL

Minutes of the meeting of Purton Parish Council held at Purton Village Hall, Station Road, Purton on Monday 16th April 2018 at 7.30 pm

Councillors present: Ray Thomas (Chairman of Council), Paul Grigg, Scott Harflett, Helen Hicks, Neil Hooper, Sue Mathews, Vicky McKerrow, Kevin Law, Sue Relfe and Elizabeth Wilson

Officers Present: Deborah Lawrence (Clerk)

Unitary Councillor: None

Members of the Public: None

The Council meeting started later due to a presentation for an employee, Geraldine Waldron, who is retiring after 34 years.

The Chairman of Council requested to add two additional items to the Agenda taken as item (13a) additional planning applications and (27) Exclusion of Public and Press, staffing matter. **Proposed** by Chairman Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour.

72/18 **To accept and receive apologies for absence**

Apologies were received and accepted from Councillors Jamie Hurwood and Julie Ann Hurwood.

73/18 **Declaration of Interest** - None.

74/18 **Dispensation Request** - None received.

75/18 **Resignation of Councillor**

Chairman of Council Ray Thomas advised that Matt Rogers had resigned his position with effect from 4th April 2018 due to work commitments. **Noted**

76/18 **Minutes of Previous Meeting**

The minutes of the Council meeting held on Monday 12th March 2018 were agreed and signed as a true record **Proposed** by Councillor Paul Grigg, seconded by Councillor Sue Mathews with all those present in favour.

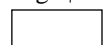
The following minutes were **Noted** : Purton Village Hall and Institute Building, dated Monday 29th January 2018.

77/18 **Public Question Time**

No members of the public or press present.

78/18 **Unitary Councillors Report**

Councillor Jacqui Lay was not in attendance. Report **Noted**.





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79/18 Finance

- a) Income and expenditure sheets for March 2018 were received and **Approved. Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour.
- b) Council agreed to the transfer of £20,000 from the Nationwide account to meet the Councils expenditure. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Paul Griggs with all those present in favour.
- c) Council bank reconciliation for 31st March 2018 was duly **Noted**.

80/18 Area Board/CAT-G updates

No updates.

81/18 Purton a Dementia Friendly Community

- a) The Clerk updated Council on 10 new Dementia Friends created at the Annual Parish Meeting held on Monday 9th April 2018. **Noted**.
- b) Council **Noted** and thanked the Clerk and Sue Giles our Dementia Champion for the efforts in creating our First Child Friendly Dementia Friend Session where we had 7 children, 6 now being trained (one under age). **Noted**

82/18 Neighbourhood Plan

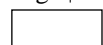
The Chairman of Council Ray Thomas advised that the closing date has ended for comment on Reg 16 and the Inspector, Liz Beth, has been appointed to review the plan. **Noted**.

83/18 Rights of Way and Open Spaces

The Council agreed to support a request from resident regarding the removal of a hedgerow on Mud Lane footpath 103 which is reported to have been stripped back to the base. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Kevin Law with all those present in favour to write to enforcement at Wiltshire Council to investigate further.

84/18 Planning and Highways

- a) The following applications were considered and comments as follows: (including the additional two agreed to bring forward at the start of the meeting):-
 - 18/02611/FUL** Beechley Field, Ravensroost Rd, Minety - Change of use from the keeping, stabling and breeding of horses for commercial purposes, to a mixed use comprising the keeping, stabling and breeding of horses for commercial purposes, and the keeping and breeding of dogs for commercial purposes, together with the erection of 4no Dog exercise pens. No objections raised **proposed** by Councillor Kevin Law, seconded by Chairman of Council Ray Thomas with all those present in favour.
 - 18/02799/FUL 11** Vastern Cl - two storey side extension. No objections raised **proposed** by Councillor Kevin Law, seconded by Chairman of Council Ray Thomas with all those present in favour.
 - 18/03000/FUL** 22 Station Road, Purton – alterations and refurbishment including change of use of shop area to dwelling and erection of a detached garage. No objections raised **proposed** by Councillor Neil Hooper, seconded by Chairman of Council Ray Thomas with all those present in favour.
 - 18/02958/FUL** – 1 Hayes Knoll, Purton Stoke – change of use from dwelling house (Class C3) to resident care home (Class C2) for up to seven residents and demolition of existing garage and





replacement with new building to provide additional care home accommodation. No objections raised **proposed** by Councillor Kevin Law, seconded by Chairman of Council Ray Thomas with all those present in favour.

18/03234FUL – 24 Waite Meads Close, proposed single storey rear extension and front and rear dormers. No objections raised **proposed** by Councillor Neil Hooper, seconded by Chairman of Council Ray Thomas with all those present in favour.

18/02962/FUL 68 Pavenhill – expansion of existing single storey and rear extension and adding a second storey to create a larger kitchen/dining area downstairs with en suite upstairs. No objections raised **proposed** by Councillor Kevin Law, seconded by Chairman of Council Ray Thomas with all those present in favour.

b) List of determined applications **Noted**.

17/09019/FUL – **DRILL FARM, WOOD LANE. BRAYDON.** Proposed conversion of building for use as holiday let. **Approve with conditions.**

18/01301/FUL – **80 REIDS PIECE.** Retrospective permission for erection of a conservatory built to the side and rear of property. **Approve with conditions.**

18/01059/FUL – **46 VASTERNE CLOSE.** Proposed single storey rear extension. **Approve with conditions.**

18/01270/FUL – **16 HOGGS LANE.** Proposed single storey extension. **Approve with conditions.**

c) Councillor Paul Grigg and the Clerk were thanked for their attendance at the Planning Appeal for the proposed development at Pavenhill. It was advised that the general thought of the appeal was a 50-50 decision with some very salient points in favour of the Parishes concerns and that of the residents but also salient points in favour of the developer, especially the 10 social houses being proposed. The appeal will take 4-6 weeks to be determined. **Noted.**

d) Council **Noted** an enforcement letter regarding potential breach of condition on 9 Pavenhill – condition 3 use as subsidiary building to main house.

e) Council **Noted** an enforcement letter for Ashgrove House regarding breach of parking highlighted by a resident.

f) Council **Noted** draft plans to install a pedestrian crossing at Moulden View. No objections were raised and the plans will go to consultation shortly.

g) Wiltshire Council briefing note 344 Land Supply Statement 2017 was **Noted**.

h) SHLLA Part Site 66 letter from resident regarding incorrect name was **Noted**.

i) Wiltshire Councils guidance on CIL funds was **Noted**.

j) Temporary road closure Station Road B4040 Station Road/Sambourne Road was **Noted**.

k) Council **Noted** a TPO on land at Ridgeway Farm.

l) Council **Noted** a permitted development notice at Braydon Manor Farm.

m) Council **Noted** a certificate of lawfulness at Brockhurst Farm Greenhill.

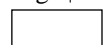
n) Council **Noted** removal of trees at 3 Forest Houses, Braydon due to subsidence.

85/18 Health and Safety

Council were asked to consider the Adverse Weather Conditions Risk Assessment. It was **Proposed** by Chairman Ray Thomas, seconded by Council Neil Hooper with all those present in favour of its adoption.

86/18 St Mary's Church

Council considered a letter and request from St Marys Church to assist with parking facilities on the new land at Long Ground to aid their future project at the Church. It was **Proposed** by Kevin Law,





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seconded by Councillor Sue Matthews with all those present in favour that the Council would not consider a proposal for land to be utilised by the Church as part of their ongoing plans for car parking as we are not in a position to consider any long term options at this stage. We are still investigating the usage of this land and until complete no further consideration to other projects will be given.

87/18 Youth Engagement

The Clerk and Councillor Paul Griggs recently met with a Youth Provision Company called CMAS and discussed options for Youth Services in Purton. It was **Proposed** by Councillor Neil Hooper, seconded by Councillor Kevin Law with all those present in favour that a one year trial run of a youth club in Purton will be tabled with a grant application put forward to the Royal Wootton Bassett and Cricklade Area Board for funding. The youth provision will cost initially £6000 to initiate which will include contact with schools and also provide a youth worker one session a week (6-8pm) for approximately 40 weeks. The cost of the hall hire will also have to be considered.

88/17 Operational Flood Working Group (OFWG)

- a) Deputy Clerks report of 14-1-18 was **Noted**.
- b) OFWG minutes of 17-1-18 were **Noted**.

89/18 Waste Bins

- a) For information the litter bin option for emptying at the school as rejected minute reference 64/18. The Council were disappointed that the school could not assist.
- b) Briefing Note 343 waste service update – **Noted**.
The Clerk also advised that the waste collection services for our Village Centre and Village Hall have been changed. Wiltshire council no longer operate this service as from 1st May 2018. The contract has been given to Hills Waste in the interim unless we wish to go elsewhere.

90/18 WALC

March newsletter was **Noted**.

91/18 NALC

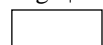
- a) National Policy Framework – Councillors are requested to make comment on line if they wish to comment. **Noted**
- b) Review of Local government Ethical Standards – comments due by 27th April by those who wish to comment. **Noted**.
- c) The Clerk advised she had registered the Council for the Awards Scheme which has no deadline. **Noted**.

92/18 The Dingle

A request from a resident whose late husband was instrumental in providing information on the Notice Board at the Dingle, to place a memorial tree on the Dingle tree side of the area. It was **Proposed** by Councillor Neil Hooper, seconded by Councillor Kevin Law with all those present in favour that this be auctioned and a small tree and memorial plaque were agreed.

93/18 GDPR General Data Protection Regulations

- a) Council were asked to consider recommendations from our Website designers on areas of change required on the website to comply with GDPR. **Proposed** by Councillor Neil Hooper, seconded by Kevin Law with all those present in favour of actioning the requirements.





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- b) Council considered the draft Data Retention Policy and it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those present in favour of adoption.
- c) Council considered a Privacy Notice and shortened version for our website with full “click here” options for use. **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Kevin Law with all those present in favour of adoption.

94/18 **For Information**

- a) Bobby Van Newsletter was **Noted**.
- b) Wiltshire Council briefing note 347 **Noted**.
- c) Wiltshire Council briefing note 346 **Noted**.
- d) Dogridge Newsletter update **Noted**.
- e) Open Spaces Magazine **Noted**.

95/18 **Exclusion of Public and Press**

As certain items were expected to include the consideration of exempt information Purton Parish Council RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

96/18 **Purton Tennis Club**

A proposal was received from the Purton Tennis Club to use their lease details which were amended themselves and not utilise the services of our solicitors; to also change the lease agreement to 10 years with a break clause of 5 years and also allow payment over an extended period for lease paperwork costs. All points were considered and it was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil that the lease remains at 5 years only, that the solicitor draws up the lease to ensure compliance and legality and that two years would be given to pay the cost of the lease and a deadline for response added.

97/18 **Land at Reids Piece**

A draft planning design was received from Greensquare for the land at Reids Piece. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those in favour that the proposal is acceptable and advise Greensquare accordingly.

98/18 **Staffing Matter**

The Clerk advised that a member of staff has been unwell with a medical condition and that in her opinion to safeguard the employee and Council they should be referred to Occupational Health to determine, if any, what work areas need change or consideration during this period. It was **Proposed** by Chairman of Council Ray Thomas, seconded by Councillor Neil Hooper with all those in favour in present in favour to carry out this action.

There being no further business the meeting was closed at 8.45 pm

Dated

Signed.....

